

**GOVERNOR'S WORKFORCE BOARD RI  
EMPLOYER COMMITTEE MEETING  
JUNE 29, 2012**

**MINUTES**

Committee Members Present: Martin Trueb, Chair; Mike Grey, Juana Horton, Connie Howes, Brandon Melton, Sharon Moylan

Committee Members Not Present: Paul MacDonald, Robert Nangle, Cathy Streker

GWB Staff Present: Rick Brooks, Maureen Mooney

DLT Staff Present: Sue Chomka, Connie Parks

Others Present: Judy Jones, Economic Progress Institute

Location: RI DLT, Conference room 73-2

**Call to Order**

Chair Trueb called the meeting to order at 8:05 a.m. and welcomed everyone to the meeting.

**Meeting Minutes 6-1-12**

Chair Trueb asked for a review of the minutes of the 6-1-12 meeting. He asked if there was a motion to approve the meeting minutes.

**Vote:** C. Howes motioned to approve the minutes of the 6-1-12 meeting. S. Moylan seconded the motion. The vote was unanimous; the motion passed.

**Breakfast meeting with Chamber Leaders**

Chair Trueb asked Rick Brooks to provide an update on the upcoming breakfast meeting with the Chamber of Commerce leaders.

**Attendance**

R. Brooks reminded committee members that the meeting will be held on July 11th in the board room at Lifespan and will begin at 8:00 a.m. He noted that 30 Chamber leaders in total were invited and includes the Executive Director and Chair. R. Brooks reported that 8 Chamber leaders have indicated they will be in attendance. Committee members reviewed the list of Chamber invites and offered to call those members who had not yet responded.

**Goals/Agenda**

Chair Trueb reviewed the results of the survey presented to the Chamber leaders as part of the electronic invitation to the breakfast meeting. He suggested that the survey results listed on page 2 indicate there could be a problem with employers filling vacant positions. M. Grey suggested using the survey at the upcoming meeting as a mechanism to obtain information from the Chambers on current workforce challenges. Other suggested topics for the agenda included highlighting the initiatives of the GWB, obtaining feedback on work readiness and credentials, fielding the concept of the Employer Advisory Group and reaching out to businesses to obtain real data to guide in the work of the GWB. Another suggestion was to provide a one-page fact sheet that serves as a menu of current services that exist within the

workforce development system. As a summary of the discussion, Chair Trueb mentioned three items that should be highlighted:

1. Introduction to the Governor's Workforce Board from the standpoint of providing direction for its work and for state government services
2. Determine the individual needs and connections of business and relate these to workforce development services
3. Feedback on the establishment of the Employer Advisory Group

It was emphasized that the focus for this meeting is to let the Chamber leaders know that the goal of this meeting is to solicit their help and ideas and to let them know that we need employer input into the workforce development system.

#### Follow-up

Chair Trueb indicated it was important to have a follow-up Employer Committee meeting to discuss the outcomes of the Chamber meeting. The meeting date of July 25<sup>th</sup> was changed to Friday, August 10, 2012 at 8:00 a.m. since there was a conflict with the other date.

#### Adoption of Mission Statement

Chair Trueb asked for a final review of the draft mission statement. With one minor correction, the committee was in agreement and the mission statement was adopted.

#### Adjournment

With no further business, Chair Trueb asked for a motion to adjourn.

**VOTE:** R. Nangle moved to approve, seconded by B. Melton. All approved.

The meeting was adjourned at 9:10 a.m.

Respectfully submitted,

Maureen Mooney