



**Board of Trustees Meeting Agenda  
June 23, 2015**

**MEETING MINUTES**

**The Open Session of the Rhode Island Nurses Institute Middle College was called to order at 7:31 am on the above date at 150 Washington Street, Providence, RI, pursuant to the applicable provisions of the Open Meetings Act, so called other APPLICABLE SECTIONS OF THE General Laws of the state of the Rhode Island as amended.**

**Board Members Present:** Donna Policastro, Nancy McMahon, Jane Williams, Angela Patterson, Charles Alexandre, Christine Rei, Gerald Williams, Mary Sullivan

**Excused:** Jody Jencks

**Staff Present:** Pamela McCue, CEO, Mike Abney, CFO, Keith Oliveira, COO, Colleen Hitchings, CAO, Patricia LaSalle, Executive Assistant

**1. Call to Order/Welcome**

Meeting called to order at 7:31 a.m. by Donna Policastro. A quorum was established. Mrs. Policastro asked if any Board members had a conflict of interest with any of the agenda items. No members declared a conflict of interest.

**2. Discussion/vote to approve May 8, 2015 meeting minutes.**

On motion by Ms. McMahon, and seconded by Ms. Rei, the present board members unanimously voted to accept the minutes of May 8, 2015.

**3. Open Public Comment period-** None was provided

**4. New Business-**

- i. Discussion/vote on the appointment of Mary Sullivan, Ph.D., RN, FAAN, Interim Dean, Professor, College of Nursing, University of Rhode Island to a member of the RINI Middle College Board of Directors.** On motion of Dr. Alexandre and seconded by Ms. McMahon, the present Board members unanimously voted to appoint Dr. Sullivan to the RINIMC Board of Directors.

- ii. Discussion/vote on the 2015-2016 budget.**

The proposed budget was presented by Mr. Abney, CFO. It represents chrome books, for all students, and the hiring of 2.5 RN's to faculty. On motion of Ms. McMahon and seconded by Dr. Alexandre, the present Board members unanimously voted to approve the 2015-2016 Budget.

- iii. Discussion/vote on RINIMC Dual & Concurrent Enrollment Policy.**

Ms McCue explained the policy. Dr. Williams asked if there was a maximum number of credits that a student can earn. Ms McCue clarified that the policy does not but RINI was aware that some colleges consider students with too many credits a transfer student and RINI was cognizant that students benefit more from entering as a freshman.

On motion of Ms. McMahon and seconded by Ms. Rei, the present Board members unanimously voted to approve the RINIMC Dual & Concurrent Enrollment Policy.

- iv. **Vote to remove/replace Board member due to excessive absenteeism.** On motion of Ms. Patterson and seconded by Dr. Williams, Dr. Alexandre, Dr. Sullivan, Ms. Rei, and Ms. McMahon, Dr. Williams, and Ms. Patterson voted to remove Board member Mr. Van Leesten from the Board of Directors. Mr. Gerald Williams abstained from voting.

**5. Announcements for the good and welfare of the organization**

Ms. Policastro announced the board is looking to fill 2 seats. One which will represent a nursing student, the other will be filled by a community member.

Ms. McCue noted that the RINI students are preparing to leave to Cape Verde in July for the Study Abroad Program. Ms. Policastro noted that this is the perfect opportunity for PR. All agreed

The next Board meeting will be August 14, 2015 at 8:30 a.m.

**6. Adjournment**

On motion of Ms. McMahon, seconded by Dr. Williams, it was unanimously voted to adjourn at 7:56 a.m.