

SUPER SEARCH MEETING

January 18, 2012

6:30 pm

In attendance: Sandy Barone, Steve Furtado, Gregg Amore, Missy Andrade, Jennifer Wall, Roscoe Higgins, Donna DelleFemine, VG, Luisa Abatecola, Ken Walker, Laurie Brown, Mike Silva, Fatima Avila, Brian L, Charlie Tsonos

- Salary range request to the Budget Commission was deemed to high – they want to examine salaries around the area compared to our size system (i.e.: districts with similar student enrollment), Mike O’Keefe wants to meet with commissioner Gist, suggestion to use term ‘competitive salary’ will eliminate waiting for decision

Agenda item #1 – Search committee timeline

Some members cannot meet on Tuesday’s, discussion on new evening. Suggestions to meet at city hall to accommodate those who may have to attend City Council meetings.

Next meetings schedule: Tuesday, February 28; Tuesday, March 6th; Tuesday, March 20th; Tuesday, April 3rd; all meetings will be held at city hall, room 306, at 6:00 pm

Agenda item #2 – closing date for applications March 3rd, Saturday

Decision to use School Spring Ad, at this time, no cost

Members reviewed ad that was edited at last meeting

Sandy has been working with Pat McKinnon at school human resource dept, she will work with Pat to post ad, school spring ad has the ability to

customize

There is a question as to whether school spring can only be accessible to legal counsel or school spring administrator

Decision to have Louisa open and print applications at March 3rd meeting in Jenn's office at city hall

Motion to approve minutes of last meeting by Ken Walker, seconded ??

Sandy will go to Pat lanelli to write up a request an approval to use other ad resources that will cost \$\$, this request will have monster.com, ed

Weekly and their costs and must be submitted to the city manager for approval

Agenda item #3 – Questions for interview and application essay

Essay question suggested 'What makes you the ideal candidate for Superintendent for EP?'

Discuss interview questions at first meeting in March

Agenda item #4- Rating Sheet

Use Rubric from last search

Discussion – Sub committee to review applications to make sure complete; if a subcommittee depending on numbers of applications

Timeline needs to be updated

Next meeting – Tuesday, February 28, 6:00 pm, at city hall room 306