

## **Rhode Island Emergency Management Agency**

### **Interoperable Communications Meeting**

**Monday, April 7, 2014**

**Rhode Island Emergency Management Agency, 645 New London Avenue, Cranston, RI 02920**

#### **In attendance:**

JamiaMcDonald, Executive Director RIEMA  
James McLaughlin, Fire Chiefs' Association  
Sid Wordell, Police Chiefs' Association  
David Schnell, Lifespan  
Joseph Del Guidice, Prov. Communications  
Sam Adams, RI Department of Health  
Jack Landers, RI DoIt  
Tom Crotty, RI State Police  
Jos Baker, RIDOT  
RIPTA – not present  
Tom Guertin, Rep. appointed by RIEMA  
Brian Glancy, Rep. appointed by RIEMA  
Ralph Nahigian, RISCO North  
Scott Lessard, RISCO South  
Dawn Lewis, Hospital Assoc. of RI  
RI Bridge & Turnpike Authority – not present  
Gina Caruolo, RI Dept. of Corrections  
Narragansett Indian Tribe – not present  
RIDEM – Frank Floor

#### **Guests:**

Gil Woodside, RIEMA  
David Eaton, REIMA  
Tom Guthlein, RIEMA  
Norma Sousa, RI 911  
Greg Scungio, RI 911  
Peter Ginaitt, RI Lifespan  
Ron Provost, Motorola

**Others:** All captured on sign-in sheet (attached).

**Executive Director, Jamia McDonald, called the meeting to order at 10:07 a.m.**

First order of business was to read and approve the minutes of the previous meeting on March 3, 2014.

Executive Director McDonald then noted the following in her opening comments:

1. There was a quorum present at the meeting.
2. The meeting was commenced with roll call and Executive Director McDonald stated there was no representative present for the National Guard.
3. It was noted that Executive Director McDonald received the resignation of Colonel Halloran, who is being transferred to Camp Fogarty to take command and therefore another National Guard representative should be assigned.

Chief McLaughlin made a motion to suspend the minutes of the sub-committees reports for the purpose of the PowerPoint presentation taking place at this morning. Chief McLaughlin's motion was seconded by Ralph Nahigian (RISCO North), and was passed, with no opposition.

Executive Director McDonald, requested that the minutes drafted for the previous meeting on March 3, 2014, be read. A motion was made by Peter Ginaitt (RI Lifespan) to accept the minutes as drafted, without being read, and seconded by Ralph Nahigian (RISCON North). No discussion taking place or changes indicated, the motion was passed by all membership in attendance, with no opposition.

Executive Director McDonald, addressed today's test run for the RISCON training presentation that was prepared by our subcommittee. Executive Director McDonald, stated the presentation will be followed by a brief training around the facility to ensure the training is hitting its mark. The meeting was turned over to Tom Guthlien (RIEMA), who briefly stated that the training subcommittee put this presentation together and called on Sam Adams (RI Department of Health) to elaborate on what information the PowerPoint presentation would encompass.

Sam Adams (RI Department of Health) explained that this presentation was prepared with the intent of being used as an on-line course, as well as for use in the classroom. Sam Adams (RI Department of Health) noted that this is a draft of the training presentation and requested that any notes/feedback be written down for discussion at the end of the training. He also indicated he was able to export the entire script into Word, including screenshots, if any member was interested.

At this time, the RISCON PowerPoint presentation was viewed, with no discussions taking place. At the conclusion of the presentation, Executive Director McDonald turned the meeting over to David Schnell (Lifespan) to begin the radio training exercise on the facility.

**With all business concluded, Executive Director McDonald made a motion to adjourn and the motion was seconded and passed.**

**Meeting adjourned at 10:55 AM.**

**The next meeting is scheduled for Monday, May 5, 2014 at 10:00 AM at the Rhode Island Emergency Management Agency, 645 New London Avenue, Cranston, Rhode Island.**