

RIEMA

Interoperable Communications meeting

Minutes from February 6, 2013

Attendance: Theresa Murray, Sidney Wordell, Brian Glancy, Joe McGarry, Joe Raulinaitis, Frank Flor, Sam Adams, Ralph Nahigian, J Michael Wreh, James McLaughlin, David Schnell, Gina Carullo, Gerry McKinney, Paul LaFlamme, Gregory Scungio, Paul Budzenski

Meeting was called to order at 1:35 pm

1. Review of January 8 minutes. Motion was made by Sam Adams and 2nd by Brian Glancy for approval. Minutes accepted.
2. Old Business
 - a. By-laws. Spoke to Anita Flax at Governor's office and her recommendation was for the ICC to create by laws if needed. A sub committee would need to be created to begin this process. Anyone interested in being on this committee should email Theresa Murray.
 - b. DHS RISCO review. Greg Wiggins completed the review. He has submitted the final form for approval process. Microwave information was sent back to him and a final report will come out by the end of February. Also it was recommended that a review of technical assistance be done on the SOP and its governance. This is due in April. The committee will be asked to provide input on this.
 - c. Tech update by Paul Budzenski. We will be going out to bid on a Cyband system for 17 spurs under the Providence Communication. Currently Motorola is taking care of this until July 1 as it is under warranty until then and their contract will expire.
 - i. New generators and air conditioners will be ordered. The new DC batteries are en route.
 - ii. Sub committee is needed to work with RIEMA to ensure that we are not paying for services and the work is not done.
 1. Committee includes Ralph Nahigian, Brian Glancy and Joe McGarry
 2. Paul to provide them with existing Motorola contract.
 - iii. Quote for 4th site build out of 2 towers is \$946,000
 1. Tiverton and Little Compton need shelters.
 2. Sub Committee for build out proposal includes: Sam ???, Ralph Nahigian, Brian Glancy and Joe McGarry
 3. Issues include UPS batteries at some sites. The Exeter site batteries are dead. Motorola is the vendor.

4. Norm Boucher will work on licenses that need to be transferred and frequencies that still need to be licensed. Director Murray will prioritize and information will be provided at next meeting.
3. New Business
 - a. Calls for service: There is a new procedure and every user will get an email on the proper SOP which includes information on going through the main #.
 - b. Burrville: Does not have communication in 2 schools. Paul will have Motorola go there and provide solution. Possibly a BDA or repeater?
 - c. Who is "police-ing" system? Paul and Gil do it sporadically. DHS will be recommending that we hire someone to monitor 24/7.
 - d. Paul will send a memo out to each Fire and PD regarding not using the "800" emergency button and the proper procedure.
 - e. Paul will also look into doing a seminar or workshop on system training procedures.

Meeting adjourned at 2:50 pm