

RHODE ISLAND INTEROPERABLE COMMUNICATIONS COMMITTEE
645 New London Avenue
Cranston, RI 02920

Meeting of April 3, 2012

Members present:

Theresa Murray, Executive Director, RIEMA
Dawn Lewis, Hospital Association of Rhode Island
Mike Walsh, RISCO Manager
John Washburn, Operations Officer, RIEMA
John Riendeau, Rhode Island Economic Development
Richard Andreano, DHS, OEC
David Schnell, Jr., Lifespan
Joe McGarry, Providence Communications
Frank Floor, DEM
Tony Lupinacci, DOIT
Mike Wreh, RIDOT
Chief Jonathan Montey, Narragansett Tribal Police
Jim Swanberg, RITBA
Tom Crotty, RISP
Ron Provost, Motorola Solutions
Brian Swann, Motorola Solutions
Chief Jim McLaughlin, Warwick Fire
Scott Lessard, NK Fire Department
John Vernancio, New England Ambulance
Tim Cullinan, East Providence Fire
Ralph Nahigian, North Providence Fire
Paul Laflamme, RIPTA
Jeff Stevens, DOH/Health
Gina Caruolo, RIDC
Brian Glancy, Retired

The meeting was called to order by Chairperson Theresa Murray at 9:00 am.

Minutes of the previous meeting were distributed to the attendees.

Vote on the Charter-

Item #2-Chairwoman Murray stated that minor revisions were made to the Charter. Proxies were discussed as well as voting/committee decision-making process under 6a. “At the discussion of the Committee chair emergency votes may be administered by telephone or email,” but they will all be in writing because of “open meeting” issues. The word “telephone” was removed. The language will read “in writing or by email.”

Item #3: Voting for the Chairs and Vice Chairs. Peter Ginaitt noted at the last meeting that a provision for voting for chair and/or vice chair is noted in the Charter. While it is indicated that the Executive Director of RIEMA makes many decisions it still has to be confirmed by the Committee that the Executive Director serves as the Chair and we designate a Vice-chair. As this issue should be opened for discussion for the record the Chairwoman asked for a motion or nominations.

Joe McGarry nominated Theresa Murray as Chairwoman of the Committee. Seconded by three members and unanimously approved by all voting members.

Brian Glancy was nominated for the position of Vice-chair by Jeff Stevens. All voting members approved. None opposed.

Corrections to minutes: To add the name of Dawn Lewis of HARI, to the minutes of the previous meeting. Addition of “Retired” to Brian Glancy’s name, and the deletion of “Retired” from that of Joe McGarry, Providence Communications. Motion to approve with corrections moved and seconded. Unanimously approved.

Status of RISCON and Strategic plan:

Mike Walsh: East Providence will be done by Friday. WPCS should be starting the transfer of equipment from Warren to East Providence starting in the next couple of weeks. By the end of this month East Providence will be running. North Kingstown had some purchasing issues. The new “recs” will be in the purchaser’s hands any day. We’re going with an MPA which will cost a little more money. We had to submit an extra Form 106 for construction of a tower. That’s a 30 day process. Burrillville still is waiting for a quote to move the site from Buck Hill to the Burrillville Water Tower. A couple of other towns will be coming on the system over the next few months, i.e. Scituate Police and North Kingstown Police.

The waiver process is on hold, but all documentation was submitted to purchasing.

John Riendeau: One question. Last year there was movement on a subcommittee to advance a broadband initiative in the health area. Is this in line with that?

Mike Walsh: This is public safety broadband. This is a nationwide public safety network.

Chairperson Murray: One of the issues as we go into the Charter is that all of the appointed positions have to be reaffirmed if you're a designee by your directors. ***We will look to address that at the next meeting.*** But if you haven't had a letter submitted to this Board in a period of time it's in the Charter that we do it. If you're representing your director you should have a letter saying you're a designee. Jeff Stevens added that the Committee had suggested that the letter of designation should be submitted once every two years, rather than annually. ***"All directors must reaffirm their designee every two years in writing," is to be corrected in the Charter.***

As to the revised Charter, the Chairperson opened it for discussion.

A correction will be made to the Charter reflecting the proper name of RITBA as the Rhode Island Turnpike and Bridge Authority. On page 4, #17: "The director of the Rhode Island Bridge and Turnpike Authority" should also be changed. On page 2 and #14 on page 4 where it says "Department of Information Technology," instead it should say "The Division of Information Technology." On page 3, #6, where it should say "president of the hospital association," not "chairman of the board" will make the designee.

Question: The voting members it says voting member must submit proxy by CC chair in writing prior to the meeting if you're going to be the designee. Should I bring the letter?

Answer: The director sends a letter saying you're the designee for that meeting, or that you should vote in his place. Or you can have him appoint you as an

alternate. **The letters should be brought by all designees to the next meeting so that there is a copy for each designee all of them dated alike.**

Jeff Stevens: Under C-4, we should probably add two bullets: members of the public safety community and then all users of the RICON system.

Chairperson Murray: On page 5, E at the top of the page it says “the executive director of Emergency Management and the statewide interoperability coordinator will manage efficient operations and administration of the committee,” and it should probably say “the chair or vice-chair or the SWIC (State- Wide Interoperability Coordinator) of the ICC will manage efficient operation of the committee” because those are the two designees.

Gina Caruolo: I read this to be that the EMA is always the support agency for this Committee so you’ll always have a support person in the announcing of the room, announcing the meeting, getting the minutes out, so I think that it should be, I think the Executive Director should be left in there. If you look at most enabling legislation of committees it’s always attached to some agency because they’re the logistical coordinator. So I would leave “Executive Director” in there.

Gina Caruolo: Do you think since we voted in the chair and vice-chair today that we should simply apply that language annually in April when the election will happen and that special elections can happen for replacements? Should we add “The chair shall be reaffirmed annually? Please note that a special election can be held for the chair and vice-chair if their positions have been vacated.” And where we have to submit out designee letters (**page 4 in the middle**), that should be listed as May, “Please note all directors must reaffirm in writing their designees every two years in May.”

Brian Glancy: One of the voting members is the director of the Rhode Island E-911 System and/or his designee. Since 911 is now under the Department of Public Safety I don’t think they have an associate director anymore.

Chairperson Murray- because of the legislative change for the next meeting, I’ll put a copy out again for everyone to look at and make sure we’ve captured all the necessary changes. If we’re going to vote this in we can certainly get the correct

title of the person and plug it in here and reflect that for those legislative changes. That way this is current and accurate.

We should probably postpone the vote one more time so that we can make all the corrections and send the legislation out for May and see if there are any changes so we can get the proposed legislative changes in order. We will make all the changes discussed here today on this. If you could ask them to send us what the appropriate change would be for E-911 and we'll make that change on here and that will go out the week after next.

One other thing: As to the two positions appointed by the Executive Director of RIEMA if anyone would be interested please forward your resume for consideration. One of my selections has already been put in place leaving one to fill. Congratulations Mr. Glancy.

Mr. Washburn gave a presentation on "RI COP.

Eva Zito
Recording Secretary