

East Bay Educational Collaborative & EBEC Holdings
Board of Directors Meeting

317 Market Street, Warren, RI 02885

September 9, 2016

MINUTES

Board Members Present:

Mario Andrade; Superintendent	Bristol/Warren
Kathryn Crowley; Superintendent, Chair	East Providence; Chair
Colleen Jermain; Superintendent	Newport
Rosemarie Kraeger; Superintendent	Middletown; Vice Chair
Michael Messore; Superintendent	Barrington
Dr. Donna Ottaviano; Executive Director	East Bay Educational Collaborative
Robert Power, Superintendent	Little Compton
Ana Riley; Superintendent	Portsmouth

Board Members Absent:

William Rearick; Superintendent	Tiverton
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Others Present:

Karen Corr; Business Manager	East Bay Educational Collaborative
Ronald Kahn, Director of Client Services	East Bay Educational Collaborative
Kerry McKinnon, Administrative Assistant	East Bay Educational Collaborative

- I. The meeting convened in Open Session at 9:04 am.
- II. **Call to Order:** R. Kraeger called the meeting to order at 9:04 am.
- III. **Public Input:** None
- IV. **Consent Agenda:** On a **motion** by R. Kraeger, **seconded** by R. Power, the consent agenda was unanimously **approved**.
- V. **Executive Director's Report:**
 - a. Annual Report (2015-16): D.Ottaviano presented the draft of 2015-16 Annual Report. On a **motion** by R. Kraeger, **seconded** by A. Riley, the board unanimously **approved** to review the annual report and send any revisions to D. Ottaviano and vote on the approval of the document at the October meeting.
 - b. D. Ottaviano presented a sample of legislation for non-profit tax exemption. On a **motion** by A. Riley, **seconded** by C. Jermain, the request to pursue the passing of legislation to obtain tax exempt status was unanimously **approved**.
 - c. D. Ottaviano reported on the retirement of four staff members: Pam O'Day, Chris DeCosta, James Booth and Judy Droitcour; and the resignation of Carroll Garland due to family obligations and Eileen Rapose who accepted a full time position at Johnson and Wales University.
 - d. RISSA Representative: D. Ottaviano noted the request from W. Rearick to step down from the RISSA Executive Board. D. Ottaviano invited anyone interested in filling this position to submit their name to be considered and voted on at the October meeting.

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- e. Professional Development Updates: D. Ottaviano reviewed the professional development opportunities that offered in May, June, July and August at/by EBEC including Science, Math, Assistive Technology, Teacher Assistant, Special Services and Leadership.
- f. Partnerships and Updates: R. Kahn presented information regarding:
 - i. Solution Tree – announced a math series of trainings to be offered in December
 - ii. Citelighter – offering an online webinar series starting in September and gifted licenses to Career Academy
 - iii. Office of Naval Research (ONR) – received a 3 year grant and additional grant money has been made available due to the success of previous programs
 - iv. PASCO (Ergopedia) – Ergopedia merged with Pasco. EBEC will be managing a project in the next few months
 - v. LabAids – Offering two full day NGSS programs for high school and middle school teachers
 - vi. Registered Behavior Specialist Program – offered at EBEC beginning in October
- g. Dedication – D. Ottaviano suggested the dedication of the Career Academy to A William Josephs Career Academy at EBEC. After further discussion, a draft policy will be presented by D. Ottaviano at the October meeting.
- h. Meeting Schedule for 2016-17: On a **motion** by R. Kraeger, **seconded** by A. Riley, the 2016-17 Board Meeting Schedule was unanimously **approved**.

VI. **Business Manager's Report:**

- a. K. Corr presented the YTD Contract/Grant Summary
- b. K. Corr presented the student enrollment by district for the Career Academy, Transition Academy, and Connections Programs.
- c. D.Ottaviano and K. Corr presented the 2016-17 Budget proposal. On a **motion** by C. Jermain, **seconded** by A. Riley, the 2016-17 Budget was unanimously **approved**.

- VII. **Adjourn:** On a **motion** by C. Jermain, **seconded** by R. Kraeger, the meeting was adjourned at 10:08 am. The next meeting is scheduled for October 14, 2016, 9:00 am at EBEC.

Respectfully Submitted,
Kerry McKinnon
Secretary, Pro Tem