

East Bay Educational Collaborative & EBEC Holdings
Board of Directors Meeting

317 Market Street, Warren, RI 02885

January 15, 2016

MINUTES

Board Members Present:

Rosemarie Kraeger; Superintendent	Middletown; Vice Chair
Dr. Donna Ottaviano; Executive Director	East Bay Educational Collaborative
Mario Andrade; Superintendent	Bristol/Warren
Robert Power, Interim Superintendent	Little Compton
Michael Messori; Superintendent	Barrington
Amy Donnelly Roche, Assistant Superintendent	Tiverton, Designee

Board Members Absent:

Kathryn Crowley; Superintendent, Chair	East Providence; Chair
Colleen Jermain; Superintendent	Newport
Ana Riley; Superintendent	Portsmouth
William Rearick; Superintendent	Tiverton

Others Present:

Andrew Cary, VP of Business Development	Citelighter
Emily Levitt, Director of Curriculum	Citelighter
Bethany Beretta, ELA Specialist	Providence
Karen Goncalo, ELA Reading Specialist	Little Compton
Gabrielle Sullivan, Reading Specialist	Little Compton
Julian (Bud) MacDonnell, Director of Pupil Personnel	East Providence
Joseph Nasif, Executive Director	Northern Rhode Island Collaborative
Ronald Kahn, Director of Client Services	East Bay Educational Collaborative
Karen Corr; Business Manager	East Bay Educational Collaborative
Kerry McKinnon; Administrative Assistant	East Bay Educational Collaborative

- I. The meeting convened in Open Session at 9:05 am.
- II. **Call to Order:** R. Kraeger called the meeting to order at 9:05 am.
- III. **Public Input:** A. Cary and E. Levitt presented on behalf of Citelighter, a digital writing system to help students to become stronger writers faster and is designed to simulate PARCC testing environment.
- IV. **Consent Agenda:** On a **motion** by R. Power, **seconded** by M. Andrade, the consent agenda was unanimously **approved**.
- V. **Business Manager's Report:** K. Corr presented YTD Contract Summary and student enrollment by district as requested by K. Crowley at the December meeting.
- VI. **Executive Director's Report:**
 - a. D. Ottaviano reported on a new employee health and wellness program with The Trust
 - b. R. Kahn reported on the Office of Navy Research (ONR) Physics

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Program and stated that the Navy was impressed with EBEC's ability to implement the program and discussed the second cohort.

c. D. Ottaviano presented information about on-going and upcoming Professional Development.

- i. Literacy
- ii. Math Add+Vantage Courses
- iii. Wilson Training
- iv. Science Kit PD
- v. Teacher Assistant Digital Literacy

VII. **Adjourn:** On a **motion** by M. Andrade, **seconded** by M. Messore, the meeting was adjourned at 10:06 am. The February meeting is cancelled due to lack of a quorum. The next meeting is scheduled for March 11, 2016, 9:00 am at EBEC.

Respectfully Submitted,
Kerry McKinnon
Secretary, Pro Tem