

East Bay Educational Collaborative & EBEC Holdings

Board of Directors Meeting

317 Market Street, Warren, RI 02885

**September 11, 2015**

MINUTES

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**Board Members Present:**

|   |                                    |
|---|------------------------------------|
| Kathryn Crowley; Superintendent, Chair  | Little Compton; Chair              |
| Dr. Donna Ottaviano; Executive Director | East Bay Educational Collaborative |
| Michael Messore; Superintendent         | Barrington                         |
| Ana Riley; Superintendent               | Portsmouth                         |
| Mario Andrade; Superintendent           | Bristol/Warren                     |
| Rosemarie Kraeger; Superintendent       | Middletown; Vice Chair             |

**Board Members Absent:**

|                                 |                 |
|---------------------------------|-----------------|
| Kim Mercer; Superintendent      | East Providence |
| William Rearick; Superintendent | Tiverton        |
| Colleen Jermain; Superintendent | Newport         |

**Others Present:**

|  |                                    |
|--|------------------------------------|
| Karen Corr; Business Manager             | East Bay Educational Collaborative |
| Carolyn Sedgwick; Admin Assistant        | East Bay Educational Collaborative |
| Ronald Kahn; Director of Client Services | East Bay Educational Collaborative |
| Amy Donnelly-Roche; Curriculum Director  | Tiverton School Department         |
| Dr. Tom Hsu; Director                    | Ergopedia                          |

- I. After a moment of silence in remembrance of the events of September 11, 2001, the meeting convened in Open Session at 9:05am.
- II. **Call to Order:** K. Crowley called the meeting to order at 9:04am.
- III. R. Kahn and T. Hsu gave a presentation and demonstration of the Essential Physics curriculum being made available to district High Schools through a grant from the Office of Naval Research.
- IV. **Public Input:** There was no public input.
- V. **Consent Agenda:** On a **motion** by R. Kraeger, **seconded** by M. Andrade, the consent agenda was **approved** with one abstention by A. Riley, who was not present at the last meeting.
- VI. **Business Manager's Report:** K. Corr presented the 2015-2016 Budget per Schedule. D. Ottaviano and K. Crowley provided insight and justification for various budget items. C. Jermain participated in discussion about salary changes via telephone. On a **motion** by A. Riley, **seconded** by R Kraeger, the proposed salary changes were **approved** with M. Andrade voting opposed. On a **motion** by R. Kraeger, **seconded** by M. Messore, the EBEC 2015-2016 budget was **unanimously approved**.
- VII. **Executive Director's Report:**
  - a. D. Ottaviano presented information about on-going and upcoming

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Professional Development, including:

- i. Science Kit PD
  - ii. Math Add+Vantage
  - iii. TA Pre-Employment Classes
  - iv. Math and Literacy PD Offerings
  - v. NISL Informational Event
- b. K. Crowley requested Blended Learning Training be offered at EBEC. D. Ottaviano will also contact K. Ostroff regarding Wilson Training at EBEC. K. Crowley also informed member districts that Little Compton is participating in a Foundations course and offered to share the resource and hold it at EBEC if other districts also need it.
- c. D. Ottaviano informed the Board that Senator Reed will be at EBEC on September 28, 2015 to announce the award of the Office of Naval Research Grant to EBEC.
- d. D. Ottaviano presented EBEC's Annual Report and pointed to the Executive Summary as it ties to the state's strategic plan. On a **motion** by R. Kraeger, **seconded** by A. Riley, the 2014-2015 Annual Report was **unanimously approved**.
- e. The Safety Plan will be voted on at the next meeting.

VIII. **Curriculum Directors/Assistant Superintendents' Update:** K. Crowley requested a copy of EBEC's Strategic Plan.

IX. **Adjourn:** On a **motion** by R. Kraeger **seconded** by M. Messori, the meeting was adjourned at 10:20am. The next meeting is scheduled for October 9, 2015, 9am at EBEC.

Respectfully Submitted,  
Carolyn Sedgwick  
Secretary, Pro Tem