

East Bay Educational Collaborative & EBEC Holdings
Board of Directors Meeting

317 Market Street, Warren, RI 02885

December 13, 2013

MINUTES

Board Members Present:

Dr. Donna Ottaviano; Executive Director	East Bay Educational Collaborative
Rosemarie Kraeger; Superintendent	Middletown
William Rearick; Superintendent	Tiverton
Kim Mercer; Superintendent	East Providence
Melinda Thies; Superintendent (<i>left at 9:40am</i>)	Bristol/Warren
Jeff Schoonover; ASCD	Portsmouth
Michael Messoro; Superintendent	Barrington
Jack Ambrogi; Superintendent	Newport

Board Members Absent:

Kathryn Crowley; Superintendent, Chair	Little Compton
--	----------------

Others Present:

Karen Corr; Business Manager	EBEC
Carolyn Sedgwick; Admin Assistant	EBEC
Liana Fenton	Defense Industry Partnership
Charles Hunt; Director of Public Affairs	Mayforth Group
Dr. Jeffrey Hunter	Bryant University

- I. **Call to Order:** M. Thies called the meeting to order at 8:30am
- II. On a **motion** made by R. Kraeger and **seconded** by W. Rearick, it was **unanimously voted** to enter Executive Session.
- III. The **Open Session reconvened** at 8:40am.
 - a. The Board requested the following items be provided by C. Sedgwick prior to the next meeting:
 1. Executive Director Job Description
 2. Executive Director Current Contract
 3. EBEC Strategic Plan
 - b. The Board requested that D. Ottaviano provide a statement of goals. M. Thies will provide template.
- IV. **Public Input:** None
- V. **Consent Agenda:** On a **motion** made by J. Ambrogi and **seconded** by M. Messoro, it was **unanimously voted** to approve the consent agenda.
- VI. **Business Manager's Report:** K. Corr presented a new contract summary.
- VII. **Defense Industry Partnership Presentation** by L. Fenton, C. Hunt, and J. Hunter: Their goal is to create a Business and Education Roundtable to align the goals of secondary and higher education with the skills required by defense industry employers. M. Thies suggested they use a formal method and facilitator to maintain the focus of such a group and produce results.

East Bay Educational Collaborative & EBEC Holdings
Board of Directors Meeting

317 Market Street, Warren, RI 02885

December 13, 2013

MINUTES

VIII. Executive Director's Report:

- a. D. Ottaviano reported that new contracts are coming in for Professional Development in ELA, math, and science.
- b. D. Ottaviano attended the December AESA Conference in Texas and gave two presentations:
 1. Commonwealth Learning On-Line Institute
 2. School Safety
- c. D. Ottaviano explained how GoToMeeting will be used for the upcoming Teacher Assistant training under EBEC's proposed new licensing agreement.
- d. D. Ottaviano offered to share her notes from the upcoming RIDE meeting where the teacher induction program will be addressed and projections on new teachers will be given.
- e. EBEC continues to be the conduit for the Math Recovery program, Math ADDvantage. This resource is available to all districts.
- f. There will be an event at EBEC on January 30, 2014 to introduce the new Essential Physics program developed by Dr. Tom Hsu.

IX. Executive Director's Employment Contract: The Executive Director's Employment Contract will be voted upon at a subsequent meeting after review of materials requested in Item III.

X. ASCD Update: J. Schoonover reported that the ASCD group would like to continue to work with Solution Tree next year and would like a meeting with the Board to discuss objectives for Year 2. Teacher feedback on the program has been good. D. Ottaviano reported that feedback from EBEC mentors has also been positive.

XI. Date of Next Meeting: The next EBEC Board meeting is scheduled for January 10, 2013.

XII. Adjourn: On a **motion** by R. Kraeger, **seconded** by J. Schoonover, the meeting was adjourned at 10am.

Respectfully Submitted,
Carolyn Sedgwick
Secretary, Pro Tem