

East Bay Educational Collaborative & EBEC Holdings
Board of Directors Meeting

317 Market Street, Warren, RI 02885

September 13, 2013

MINUTES

Board Members Present:

Dr. Donna Ottaviano; Executive Director	East Bay Educational Collaborative
Kathryn Crowley; Superintendent, Chair	Little Compton
Michael Messore; Superintendent	Barrington
Rosemarie Kraeger; Superintendent	Middletown
Melinda Thies; Superintendent	Bristol/Warren
William Rearick; Superintendent	Tiverton
Jeff Schoonover; ASCD	Portsmouth
Jack Ambrogi; Superintendent	Newport

Board Members Absent:

Kim Mercer; Superintendent	East Providence
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Others Present:

Karen Corr; Business Manager	EBEC
Carolyn Sedgwick; Admin Assistant	EBEC
Mario Andrade; ASCD	Bristol/Warren School District

- I. **Call to Order:** K. Crowley called the meeting to order at 8:40am
- II. **Public Input:** None
- III. **Consent Agenda:** On a **motion** made by W. Rearick and **seconded** by M. Thies, it was **unanimously voted** to approve the consent agenda.
- IV. **Strategic Plan:** On a **motion** made by W. Rearick and **seconded** by R. Kraeger, the June 2013 Strategic Plan was **unanimously approved** with the omission of the section that M. Thies and W. Rearick need to complete. M. Thies would like the involvement of district business managers in completing the section and will provide an update at a later time.
- V. **Annual Report:** (Agenda Item Via) D. Ottaviano presented the 2012-2103 Annual Report. The report highlights work in the districts, teacher PD, and partnerships. Staff bios are included. Recent contract additions further illustrate upswings in all areas detailed in the report and integration of services was noted. D. Ottaviano pointed out areas where member districts who had PD through EBEC realized improved test scores in ELA, Science, and Math. The goal is to compile data to watch for increases over the next 3-5 years. D. Ottaviano presented her recommendations for Board approval, including staffing changes.
- VI. **Business Manager's Report:**
 - a. K. Corr presented the 2013-2014 Budget and outlined changes in every Schedule. On a **motion** by W. Rearick and **seconded** by R. Kraeger, it was **unanimously voted** to approve the 2013-2014 Budget.
 - b. K. Corr presented a New Contract Summary

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VII. Executive Director's Report:

- a. The Annual Report was presented at the start of the meeting.
- b. Textbook Loan will take place at EBEC next summer. D. Ottaviano will request that the question of electronic textbooks be put on the RISSA Agenda. R. Kraeger requested that a proposal be sent from EBEC to member district business managers after the first of the year.
- c. Academies: Enrollment has increased over last year in both the Career and Transition Academies. A meeting was held with ORS prior to the start of school; D. Ottaviano would like this practice to continue in subsequent years.

VIII. ASCD Update:

- a. M. Andrade distributed a document:
 1. East Bay and Pawtucket Assessment Literacy Leadership & Workshop Series Details 2013-2014
- b. M. Andrade provided an update on the Solution Tree partnership and reported on the 12 September RIDE meeting. Monthly ASCD meetings take place immediately following the RIDE meetings.
- c. An EBEC ASCD website has been created by P. Dillon.

IX. Public Relations:

- a. R. Kraeger suggested looking into sharing a PR resource. D. Ottaviano will invite Lisa Andoscia from Rosewood Consulting to an upcoming meeting.

X. On a **motion** made by J. Ambrogi, **seconded** by W. Rearick, it was **unanimously voted** to approve Job Descriptions.

XI. Date of Next Meeting:

- a. The next EBEC Board meeting will be on October 18, 2013 at 9:30 at The Pell School in Newport. J. Ambrogi will confirm.

XII. **Adjourn**: On a **motion** made by W. Rearick and **seconded** by M. Thies, the meeting was adjourned at 9:40am.

Respectfully Submitted,
Carolyn Sedgwick
Secretary, Pro Tem