

**KINGSTON HILL ACADEMY  
BUILDING COMMITTEE MEETING MINUTES  
September 15, 2016 at 6:00pm**

Location of Meeting: Kingston Hill Academy, Saunderstown, RI

**Members Present:** Mr. Stephen Nardelli, Mr. John Deion, Ms. Debra Deion, Dr. Lionel Murray, Mr. Peter Diebold

**Members Absent:** Ms. Helen Morcos, Ms. Linda Paolillo, Mr. Chris Suchmann

**Guests Present:** Ms. Camille Letourneau

**Recording Secretary:** Ms. Linda Ollari

Mr. Nardelli called the meeting to order at approximately 6:00pm.

**1. Review/Approval of Minutes from July 20, 2016 Building Committee Meeting**

Mr. Nardelli requested a motion to approve the minutes from the July 20, 2016 Building Committee meeting. The motion was made (Mr. Deion) and was seconded (Dr. Murray). All Building Committee members were in favor of approving the minutes and the motion was passed unanimously by all Building Committee members present. No Building Committee members abstained.

**2. Review and Discussion of Bids/Possible Vote on Recommendation of Contractor to Board of Trustees for Stage II RFP**

Committee members reviewed and scored the technical proposals from the 6 bids received in response to the bid request. The Building Committee members agreed that if a contractor's bid did not score above 50 on the technical portion, which would be 70% of the 75 points allocated, then their cost proposal would not be considered.

Mr. Deion made the motion that the Building Committee would not consider cost proposals of any contractor whose bid did not score over 50 on the technical proposal. Dr. Murray seconded the motion. All Building Committee members were in favor of approving the motion with the exception of Mr. Diebold who abstained from voting.

The Building Committee then scored the cost proposals and that scoring was added to the technical proposal scores. :

Mr. Deion made the motion that RGB Architects, DBVW Architects and Saccoccio & Associates be interviewed by the Building Committee in order to determine a finalist to recommend to the Board of Trustees. The motion was seconded (Dr. Murray) and the motion was passed unanimously by all Building Committee members present. No Building Committee members abstained.

Mr. Nardelli will contact the three bidders in order to schedule interviews.

**3. Adjournment**

The motion to adjourn the Board meeting was made (Mr. Deion), was seconded (Ms. Deion), and was passed unanimously by all Committee members present. No Committee members abstained. The meeting was adjourned at 8:30pm.

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