

**KINGSTON HILL ACADEMY
BOARD OF TRUSTEES
MEETING MINUTES
December 3, 2014
5:00 p.m.**

Members Present: Dr. John Nazarian, Dr. June Groden, Ms. Helen Morcos, Ms. Debra Deion, Ms. Anne Kuzminsky, Ms. Linda Paolillo, Ms. Johnna Bicknell, Ms. Lorraine Melillo and Dr. Lionel Murray

Members Absent: Ms. Anne Considine, Ms. Lisa Davis and Mr. Rob Raposo

Guests: Ms. Patricia Hill, Vice Principal

Recording Secretary: Ms. Linda Ollari

Dr. Nazarian called the meeting to order at 5:00 p.m.

1. Approval of Minutes from October 1, 2014 Meeting

Dr. Nazarian requested a motion to approve the minutes from the October 1, 2014 Board meeting. The motion was made, was seconded and passed unanimously.

2. Parent Comments/Staff Comments

Stacy B. and Beth V., two parents in attendance, expressed their concerns to the Board of Trustees. The Board chair indicated that the Board would consider their concerns.

3. Update on Memorandum of Understanding with Picerne Development with Respect to Potential Extension of Public Water to Kingston Hill Academy – Attorney Christopher Little

There was no update to report at the time of the Board meeting. Attorney Little was not in attendance.

4. CEO Report – Helen Morcos

a. Administrative Services Agreement

The Administrative Services Agreement covers the time period of July 2014 – June 2015, will cost KHA \$5,000 less than last year which is 4.8% of KHA's total budget. A motion was made to accept the Administrative Service Agreement. The motion was seconded and passed unanimously.

b. Housing Aid

The moratorium was expected to be lifted by January 1, 2015 by the State; however, it now looks like it will not be lifted until May 2015. In the meantime, KHA will continue to work on the application until the moratorium is lifted.

c. Finance Report

KHA has a net revenue of \$2,127 which does not reflect the \$160,000 transfer from the fund balance that was previously approved by the Board. The motion was made to accept the Finance Report. The motion was seconded and passed unanimously.

d. Capital Improvement Update

Before KHA can proceed with its capital improvement plan, the status of housing aid, the possibility of public water, and other outstanding issues needs to be known.

5. Principal's Report – Ms. Linda Paolillo

a. Charter Amendment Update

KHA hopes to be on the January agenda. Commissioner Gist had already recommended the charter amendment; the Board of Education still needs to approve it. A group of KHA parents are expected to attend and speak on behalf of KHA.

b. Title IX policy

Please submit comments, suggestions or questions to Linda Paolillo for the revision/finalization of the Title IX policy.

c. **Grade Level Configuration**

The Board members discussed which grades to offer in 2015-2016. Linda Paolillo will be sending out a survey to parents. For the January 7th meeting, Linda will provide the results of the survey and two years of historical data in order for the Board members to discuss further.

6. Executive Session

The Board members voted to enter Executive Session to discuss legal advice concerning impact of Commissioner's Special Visitor's report regarding Kingston Hill Academy v. Chariho Regional School District. Upon conclusion of discussion, the Executive Session was concluded and open session was reconvened.

A motion was made to seal the minutes/votes taken during Executive Session. The motion was seconded and passed unanimously.

7. Adjournment

The motion to adjourn was made, was seconded, and passed unanimously. Meeting was adjourned at 6:50 p.m.

Next meeting date: January 7, 2015

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