

**KINGSTON HILL ACADEMY
BOARD OF TRUSTEES
MEETING MINUTES
November 20, 2013
5:00 p.m.**

Members Present: Dr. John Nazarian, Anne Kuzminsky, Helen Morcos, Dr. June Groden, Johnna Bicknell, Lorraine Melillo, Rob Raposo, Linda Paolillo, Debra Deion, Lisa Davis

Recording Secretary: Linda Ollari

Members Absent: Dr. Patricia Wisocki

Guests: Tanya Deanseris, Assistant Principal and Attorney Christopher Little

Dr. Nazarian called the meeting to order at 5:05 p.m.

1. Approval of Minutes from October 9, 2013 Meeting

Dr. Nazarian requested a motion to approve the minutes of the October 9, 2013 Board meeting. The motion was made, seconded, and passed unanimously.

2. Parent Comments/Staff Comments

None.

3. Clarification of Terms of Office for Board of Trustees – Dr. Nazarian

Terms for Trustees begin on September 1. A full three-year term shall be considered to have been served upon the passage of three annual meetings. The three Trustees with one-year terms (Lisa Davis, Anne Kuzminsky and Dr. Pat Wisocki) indicated they would like to serve for another one-year term. Lisa and Anne exited the meeting room so that the Trustees could vote to approve their additional terms (Dr. Wisocki was not in attendance this evening; however she had earlier indicated to Dr. Nazarian her desire to serve another one-year term). The motion was made, seconded, and passed unanimously.

4. Financial Report – Helen Morcos

For the three months ending September 30, 2013, KHA has a surplus of \$83,241. Bussing costs are still in negotiation with some towns. Transportation is on the Charter League meeting agenda for November 21. Attorney Little will investigate how bussing is mandated for charter schools. Unofficially, 2013 ended with a \$59,989 surplus.

5. Principal's Report – Linda Paolillo and Tanya Deanseris

- KHA has 186 students. Two students will be leaving (moving away); there is no waiting list for those two grades.
- The first set of progress reports were reviewed at parent conferences. The goal is to assure students are on track and if not, what can be done to help them improve. The conferences were very successful.
- Student awards were given for the first quarter (Principal's award, Teacher's Choice, Ready to Learn, etc.). An award was given to Mrs. Craven for her outstanding work on the safety patrol. Awards will be given at the end of the 2nd and 3rd quarters.
- Teachers started response intervention for literacy based on data. The interventions take place four times per week for 30 minutes. Title I Math interventions are held after school based on need. Adequate space to hold interventions is an issue.

- Holiday activities are going well. The pumpkin walk was a huge success this year. Harvest activities are taking place now, coat drive, etc. Assistance is given to KHA families in need first, then to the Food Bank.
- Regarding curriculum, the teachers are digging deeper into the Common Core. Faculty took a short survey which showed many of them want time to work together to share ideas, better assessments are needed, especially in math. Jen Dutton is working on a new rubric.

6. Increase Earmarked Money for Capital Improvement – Helen Morcos

KHA received a Federal grant for the design of a water system from the Department of Health. Six years ago \$500,000 was earmarked for capital improvement. A motion was made to increase the earmarked funds to \$1 million. The motion was seconded and passed unanimously.

The engineer and the architect will be visiting the school as a first step in readying the building for the water design/expansion.

7. Nomination and Vote of New Board Member – Dr. Nazarian

The Trustees reviewed the resume of Anne Considine. The motion was made to accept Anne Considine as a Trustee, seconded, and passed unanimously. Dr. Nazarian did not vote.

8. Old Business

None

9. New Business

None

10. Adjournment

The motion to adjourn was made, seconded, and passed unanimously. Meeting was adjourned at 6:20 p.m.

Next meeting date: January 8, 2014

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