

**KINGSTON HILL ACADEMY  
BOARD OF TRUSTEES  
MEETING MINUTES**

October 9, 2013

5:00 p.m.

**Members Present:** Dr. John Nazarian, Anne Kuzminsky, Helen Morcos, Dr. June Groden, Johnna Bicknell, Lorraine Melillo, Dr. Patricia Wisocki, Rob Raposo

**Recording Secretary:** Linda Ollari

**Members Absent:** Linda Paolillo, Debra Deion, Lisa Davis

**Guests:** Tanya Deanseris, Assistant Principal

Dr. Nazarian called the meeting to order at 5:00 p.m.

**1. Approval of Minutes from August 21, 2013 Meeting**

Dr. Nazarian requested a motion to approve the minutes of the August 21, 2013 Board meeting. Helen Morcos requested a change to Item 2. Financial Report, replacing the words “take place” with “start” so that the sentence reads: *Fiscal year 2012-2013 closed with a fund balance of approximately \$50,000 pending the audit that will start on August 22.*

The motion was made, seconded, and passed unanimously.

**2. Parent Comments/Staff Comments**

Ms. Bicknell reported that the amount of time new substitute teachers are required to spend at orientation is discouraging them to apply. Ms. Morcos will check with Lori Vadney, Human Resources Director, and Lynne Brown, Human Resource Manager to determine if a substitute teacher is on the public school list, are school regulations comparable to KHA regulations and is it possible to get documentation from the school system.

**3. Financial Report – Helen Morcos**

For the months of July and August, KHA has a fund balance of \$77,058.

KHA received approval from the Department of Health on its application to design a new drinking water system. Expansion was not allowed to be in the application, but the engineering firm (C&E Engineering) will take future use into consideration. KHA will be responsible for installation expenses; the Department of Health will pay for evaluation and design costs.

KHA has 185 students; there is one more spot to be filled.

**4. Principal’s Report – Tanya Deanseris**

Ms. Deanseris shared the Grade 4 science NECAP results; KHA teachers are identifying where our students need support. The students are now taking the reading and math tests; this is the last year for reading and math NECAP.

**5. Schedule of Meetings for 2014**

Dr. Nazarian proposed a schedule of Board of Trustee meeting dates for 2014: January 8, April 2, May 14, June 25, August 20, October 15, December 3.

A discussion ensued as to the effective date and end date of terms for the individual Board members. Attorney Christopher Little will need to clarify the dates. Dr. Nazarian requested a motion to receive the schedule of meeting dates for 2014. The motion was made, seconded, and passed unanimously.

## **6. Old Business**

- a) Dr. Nazarian reported that the Charter School Planning Committee will meet again soon to discuss the School Configuration and Expansion proposal.
- b) Dr. Nazarian sent a letter to Dr. Ellen Nelson thanking her for her service and indicating that when her time permits, would be glad to accept her as an active member of the Board.
- c) Please email your suggestion for new board members to Dr. Nazarian, and include their background. Suggestions made during the meeting were Dr. Lionel Murray who has a child at KHA, and Katie O'Malley.
- d) Ms. Kuzminsky commented that the brick ceremony was very nice. She recommended working with the Boy Scouts again if there were any projects that they could address.

## **7. New Business**

- a) Ms. Morcos reported that a union has contacted our teachers through a letter and signing card.

## **8. Adjournment**

The motion to adjourn was made, seconded, and passed unanimously. Meeting was adjourned at 6:15 p.m.

Next meeting date: November 20, 2013

Public Contact Information:

Linda Ollari

401-274-6310

[lollari@grodencenter.org](mailto:lollari@grodencenter.org)