

**KINGSTON HILL ACADEMY  
BOARD OF TRUSTEES  
MEETING MINUTES**

August 21, 2013

5:00 p.m.

**Members Present:** Dr. John Nazarian, Anne Kuzminsky, Helen Morcos, Linda Paolillo, Debra Deion, Johnna Bicknell, Lorraine Melillo

**Recording Secretary:** Linda Ollari

**Members Absent:** Dr. June Groden, Dr. Ellen Nelson, Lisa Davis, Dr. Patricia Wisocki, Rob Raposo

**Guests:** Attorney Christopher Little, Stephen Panikoff, Toni Lautieri, Beth Robinson, Alison Santerre-Raymond, Kim Charest, Mary Adkins

Dr. Nazarian called the meeting to order at 5:00 p.m.

**1. Approval of Minutes from July 24, 2013 Meeting**

Dr. Nazarian requested a motion to receive the minutes of the July 24, 2013 Board meeting. The motion was made, seconded, and passed unanimously.

**2. Financial Report – Helen Morcos**

Fiscal year 2012-2013 closed with a fund balance of approximately \$50,000 pending the audit that will take place on August 22.

**3. Principal's Report – Linda Paolillo**

- Today was Professional Development day. The afternoon was dedicated to information sharing on the children moving to new classrooms.
- The Assistant Principal has been hired. Tanya Deanseris expects to be on board for the start of the school year on Monday, August 26.
- Only one staff opening at this time – a Teacher Assistant.
- Finalizing incoming students. Two third-grade students cancelled at the last minute. KHA's waiting list did not have any third-graders; contacted The Compass School to inquire if it had third-graders on its waiting list to fill these openings.

**4. Committee Report - Special Education and School Configuration/Expansion**

The committee performed an extensive analysis of the issues outlined in a letter by Kim Charest and Alison Santerre-Raymond. Ms. Pendergast emailed the committee's findings to the Board members. The committee is happy to report that KHA is in compliance. With the hiring of additional special education personnel for the 2013-2014 school year, KHA will exceed in meeting the needs of the children. Ms. Charest and Ms. Santerre-Raymond agree that the additional staff will exceed the needs.

The issues in Section II (school configuration expansion) are of a long-term nature. The Charter School Planning Committee (CSPC) will be focusing on establishing a long-term strategic plan. The CSPC will consult with faculty and parents as the process progresses. Decisions regarding school configuration/expansion will be made by the Board.

To address rumors circulating about this topic, Dr. Nazarian asked Ms. Paolillo to draft a letter/statement to be sent to faculty and parents.

There was further discussion regarding hosting fourth-grade families and alumni parents to discuss concerns about fifth grade. KHA will also send a survey in March; if anyone has questions to add to the survey, please send them to Ms. Paolillo.

#### **5. New Commemorative Brick Campaign – Toni Lautieri**

There will be a ceremony on September 19 beginning at 5:30 to celebrate the commemorative bricks now in place; there were approximately 26 bricks purchased.

Would like to start a new brick campaign in the fall for a period of one or two years; Ms. Lautieri plans to meet with the PTO for further discussion of the campaign details.

#### **6. Parent Comments/Staff Comments**

Mrs. Mary Adkins voiced her concerns about wireless technology and how it affects the health of our children. If parents would like to discuss this further with Mrs. Adkins, she can be contacted through the Citizens for Safe Technology website.

#### **7. Old Business**

a) Attorney Little reported that he submitted Board member contact information to the Ethics Commission so that they could send forms that need to be filled out. Board members will receive these forms on a yearly basis which must be filled out and returned within a 30-day period.

b) Ms. Morcos reported that KHA received a water quality license which is valid until June 30, 2014.

#### **8. New Business**

a) Mr. Panikoff reported that there is a walking bridge being built in the parking lot.

b) Attorney Little reported that he submitted a legal memo to the Board of Education regarding the Chariho suit.

#### **9. Adjournment**

The motion to adjourn was made, seconded, and passed unanimously. Meeting was adjourned at 6:20 p.m.

Next meeting date: October 9, 2013

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