

NEWPORT COUNTY REGIONAL SPECIAL EDUCATION PROGRAM
Serving the Towns of Little Compton, Portsmouth, Middletown,
Tiverton

Board of Superintendents Meeting

Wednesday, October 9, 2013

8:30 a.m. – Regular Meeting

Held at Oliphant Administration

Superintendents Present: Mr. W. Rearick, Tiverton Public Schools

Mrs. R. Kraeger, Middletown Public Schools

Dr. B. McGann, Portsmouth Public Schools

**Also Present: Mr. D. Croston, Chairperson, Portsmouth School
Committee**

Mr. J. Schoonover, Asst. Superintendent, Portsmouth Public Schools

Dr. R. Santa, Director, Newport County Regional, NCR

Ms. S. Kraeger, Asst. Director, Newport County Regional, NCR

Mrs. C. Andrade, Asst. Director, Newport County Regional, NCR

Mrs. C. Silvia, Admin. Assist., NCR

Mrs. G. Augustus, Business Mgr., NCR

The meeting was called to order at 8:33 by Mr. Rearick.

I. APPROVAL OF MINUTES

Approval of Minutes of the September 11, 2013 Minutes.

MOTION: 1) Mrs. K. Crowley, 2) Mr. D. Croston To approve the minutes of the September 11, 2013 meeting. Unanimous Vote.

II. CORRESPONDENCE

- **Email from Carolyn Aspinwahl – IEP Rubric Analysis**
- **Email from Sharon Bissonnette – Child Outreach Screening Team**
- **LEA Medicaid Action Plan (Signatures Needed)**

III. OLD BUSINESS

- **Out of District Placements – Questions/Concerns**
- **Medicaid Reimbursement Update – Questions/Concerns**
- **Year-to-Date Summary – Questions/Concerns**
- **Disbursement Detail Listing – Questions/Concerns**

IV. NEW BUSINESS

Recommendations on Personnel

A. Recommendations – Certified Personnel

1. Assistant Director's Contract

MOTION: 1) Mr. D. Croston, 2) Mrs. K. Kraeger That the Board of Superintendents approves the

Assistant Director's Contract as presented. Unanimous Vote

2. Jill Spohn – Regional Adaptive P.E. Teacher – Class Increase

No Action Taken – Bring back to November meeting for

discussion/vote.

3. Special Educators – Elementary

a. Shana McKinnon – Transfer from Ft. Barton to Wilbur-McMahon School

b. Liane Barone – Transfer from .5 Melville to Full Time Ft. Barton

c. Danielle Laurie – Transfer from PMS to Aquidneck

MOTION: 1) Mr. D. Croston, 2) Mr. W. Rearick That the Board of Superintendents approves the above named certified personnel's transfers as presented. Unanimous Vote.

d. Marc Gonsalves – Special Educator .5 Melville

MOTION: 1) Mr. D. Croston, 2) Mr. W. Rearick That the Board of Superintendents approves the above named certified personnel as Special Educator .5 assigned to Melville School. Unanimous Vote.

e. Ashley Serls – Special Educator - Ranger

MOTION: 1) Mrs. R. Kraeger, 2) Mr. D. Croston That the Board of Superintendents approves the above named certified personnel as Special Educator assigned to Ranger. Unanimous Vote.

4. Special Educators – High School

a. Melissa Rollings – Special Educator – Transfer to Tiverton High School Increase to F/T

b. Jennifer Colson – Remain at Tiverton High School

MOTION: 1) Mr. D. Croston, 2) Mr. W. Rearick That the Board of Superintendents approves the above named certified personnel as presented. Unanimous Vote.

c. Melissa Riccio – Special Educator .4 – Portsmouth High School

MOTION: 1) Mr. D. Croston, 2) Mrs. R. Kraeger That the Board of Superintendents approves the above named certified personnel as Special Educator assigned to Portsmouth High School .4. Unanimous Vote.

5. Special Educators – Middle School

a. Leah Pineau – Transfer from TMS to PMS

b. Elizabeth Galla – Transfer from Wilbur-McMahon to PMS

MOTION: 1) Mr. D. Croston, 2) Mr. W. Rearick That the Board of Superintendents approves the above named certified personnel as presented. Unanimous Vote.

c. Gabriela Baytek – Special Educator – TMS

MOTION: 1) Mrs. R. Kraeger, 2) Mr. D. Croston That the Board of Superintendents approves the above named certified personnel as Special Educator assigned to Tiverton Middle School. Unanimous Vote.

6. Reassigning funds within Budget line items.

MOTION: 1) Mr. D. Croston, 2) Mrs. R. Kraeger That the Board of Superintendents approves the above request to reassign funds within budget line items. Unanimous Vote.

B. Recommendations – Non-Certified Personnel

1. Additional Staffing Needs:

Gaudet Middle School BSP – 1 Aide

Gaudet Middle School BSP – Creative Options Staff

Middletown High School Intensive – 1:1 Aide

Tiverton Middle School Intensive – 1:1 Aide

Tiverton High School Intensive – 1:1 Aide

Melville – Pre-k .8 – 1:1 Aide

MOTION: 1) Mrs. R. Kraeger, 2) Mr. D. Croston That the Board of Superintendents approves the above additional non-certified staff as presented above. Unanimous Vote.

C. Discussion Items – The Director brought these items before the Board for Discussion.

1. Part Time Clerical Position

2. Process of Securing Substitutes – Create Protocol for securing substitutes and bring back to the Board in November for discussion.

3. Policies/Procedures for purchasing materials, computers, textbooks, etc. – The Board advised the Director to redirect any requisition requests back to the Superintendent.

4. Support Staff Evaluations – The Director shared with the Board the plan moving forward for staff evaluations. The Director and Assistant Directors will complete evaluations for the Regional Psychologists/Social Workers as well as the Regional Program Staff ie. RIAA/BSP & Pre-School Special Educators.

5. Procedures for Internal Control – Mrs. Augustus shared information that the Auditor had brought to her attention re: obtaining approval of the Disbursement Detail Listing.

6. Additional Nurse/Teacher .5 Gaudet Middle School – Mrs. Kraeger shared her concerns regarding the SNT at Gaudet Middle School’s concerns and feeling that she is not able to meet all student’s needs at these levels.

D. Program Highlights/Evolving School-Based Needs

1. Critical Cases – Questions/Concerns

ADJOURN FROM MEETING

MOTION: 1) Mr. D. Croston 2) Mrs. R. Kraeger. To adjourn from the Board of Superintendent’s Meeting, at 10:35 a.m.

Respectfully Submitted,

**Rachel Santa, Director _____ Coleen Silvia,
Clerk _____**