

## **Minutes of Fire Code Advisory Committee, May 2, 2011**

**Meeting called to order 3 PM, Ray Pendergast presiding.**

**Present: Police Chief Steve Reynolds, Lt. Brad Aubin (alternate for Police Dept), Ray Pendergast, Tom McGee, Fire Marshal Brain Gartland, Robert Ericson**

**Fire Marshal Gartland reviewed fire code requirements:**

- \* Doors can be release by staff within 2 minutes**
- \* Staff is within prescribed proximity**
- \* Staff authorized to release**
- \* Staff trained to release**
- \* Remote release detainees not to be further restrained within building**

**Having an officer in the station meets the fire code requirement. Chief Reynolds needs a letter stating that.**

**There are two issues: 1) Fire code compliance, which could technically be met by remote release and 2) police custody liability. The latter includes prisoners being incapacitated/unable to leave cells without assistance or prisoners creating mayhem after they leave.**

**National insurance companies would provide recommendations and**

**adjust rates accordingly. The Trust does not operate that way.**

**Lt. Aubin showed updated and corrected version of the 1984 floor plan. The main cells could be directed to a fenced area with a run of 50' to meet requirement for distance from the building. The alternate cell is not a viable candidate for remote release because it has dual options for exit and proximate access to weapons.**

**Second shift always has 3 officers. Weekday first shift has detectives present. Problem is third shift 7 days and second shift weekends.**

**Full complement of 22 sworn officers could provide three shifts 24/7. That would solve the fire code and custody problems. However, the retirement/replacement lag will prevent a stable full complement until January 2013. Five more officers are likely to retire before June 2012.**

**Total overtime costs have decreased in this fiscal year. Officers take cash rather than compensated time in about 76% of overtime occurrences.**

**Field training (pairing with an experienced field training officer) for new police academy graduates lasts 14 weeks, but it allows one vehicle to respond to domestic incidents.**

**Motion by Chief Reynolds to adjourn 4:25, second by Fire Marshal Gartland, all in favor.**