

Town of North Smithfield
Historic District Commission

Minutes of November 18, 2013

A meeting of the North Smithfield Historic District Commission was held on
Monday, November 18, 2013

at 6:30 PM

at Kendall Dean, 83 Greene St. Street, Slatersville, RI

Call to order: 6:35

Members Present: Daniel Couture, Gwen Cunningham, Christian de Rezendes,
Jeffrey Fontaine, Jeffrey Harris, Elizabeth Martin

Members Absent: Eric Piette

Materials Distributed: Agenda, Minutes

Approval of Minutes from October 21st, 2013

Minutes from the October 21 was unanimously approved.

Applications

No applications submitted.

Communications

- A. The Forestdale School Historic District was unanimously approved by the NS
Town Council on October 21, 2013.

Old Business

A. Status Update:

Proposed informational letter to all property owners within the Union Village &
Slatersville Historic Districts (On Hold)

B. Review the rewrite of statement for "Gas Meter Relocation Advisory"

All in favor of rewrite of statement. Will place letter on NSHDC's webpage and request
a link referring to letter on town administrator's online newsletter to town residents.

C. Continue review of Annual Schedule of Meetings for 2014 and discuss proposals for
future action toward accommodating meeting space.

Members discussed changing the monthly meeting date of NSHDC to fourth Monday of
every month in 2014. All amenable to proposed change. Location is still at issue.

New Business

- A. Introduction of new member: Eric Piette, 32 Greenwood Street, N.S., RI
(On Hold- Eric Piette absent)

B. Review and approval of revision to Certificate of Appropriateness.

Jeff Harris proposed primarily two changes- a reduction of requiring seven (7) copies from
COA applicant down to two (2) copies, and the provision of digital photos when
feasible.

Motion to approve: Jeff Harris

Seconded: Dan Couture

All in favor.

Opposed: None

C. Review and approval of revision to Rules and Regulations.

Jeff Harris proposed to make reference to all four existing historic districts within the body of Rules and Regulations, thereby adding "The Blunders"(Greenville Road area), and the Foresdale Schoolhouse District approved on October 21, 2013.

Motion to approve: Jeff Harris

Seconded: Elizabeth Martin

All in favor.

Opposed: None

D. Review of documents recently obtained confirming the local historic district " The Blunders", Greenville Road area, Plat 15 Lot 16

Jeff Harris passed among members a copy of map (drawing) outlining " The Blunders" Historic District.

Subcommittee Report:

A. Subcommittee: Union Village Historic District Research Committee

1. Finalize Documentation.

Dan C. and Elizabeth M. to continue review of historic district property folders located in Building Inspector's Office at Annex.

B. Subcommittee Report: Rhode Island Historic Preservation and Heritage Commission for Certified Local Government Grant(NSHDC CLG Grant Committee).

1. Subcommittee met with Gwenn Stearn (RI State Archivist and Public Records Administrator).

2. Ms. Stearn provided much information regarding archiving and preservation of Schoolhouse documents.

3. CLG Grant's deadline is December 6th. Grant application requires both budget and matching grants in place by time of application.

4. NSHDC would need services of both an architect and an archivist to propose project plans delineating necessary steps.

5. NSHDC would need to acquire a budget proposal, and apply and then obtain matching grants by Dec.6th, 2013. It is logistically not feasible to meet deadline for this year.

6. Jeff F. to begin to formalize a written "Plan of Action" to establish priorities and benchmarks for allocating a CLG grant for next year.

C. Subcommittee Report : North Smithfield Historic District Commission

Standards and Guidelines (NSHDC S&G Committee):

1. S&G subcommittee to procure preliminary estimates on the cost of printing and mailing the S&G brochure.

2. Design of layout and content of S&G brochure continues.

Meeting Adjourned

The meeting was called to a close at 7:47

Motion Dan Couture

Seconded Jeff Fontaine

All in favor

Opposed: None

Next Meeting: Monday, December 16, 2013