

**Woonsocket Senior Center
Board of Directors Meeting
Minutes of January 16, 2014**

Attendance: Pauline Demers, Helen Nichols, Dr. Stu Gitlow & Roger Bouchard- Chairman

Absent: Debbie Chiacu

Also Attending: Linda Plays, Acting Director of Human Services, Barbara Waterman-Executive Director Senior Services, Bob Picard-Chairman Senior Services & Joel Mathews, Acting Director of Planning and Development

- **Call to Order: Meeting called to order by Chairman Bouchard at 2:06 p.m.**

- **Approval of Minutes: Review and approval of the meeting minutes of December 19, 2013. MOTION to approve made by Demers, seconded by Nichols. All in favor.**

- **Public Comment: No public comment**

- **Rear Entrance/Roof Replacement: Director Mathews spoke about the rear entrance/loading dock. His personal recommendation is that the entrance is unsafe and shouldn't be used as there are other**

access points/entrances to be used by patrons. The Chairman asked if the decision should be made by the board and if it wasn't the city may be apt to close entrance because of safety concerns. Mathews did say that the board does have oversight of the building. He also said that the roof is a priority and is even specified in the Lease Agreement. Dr. Gitlow agreed that taking care of the roof was a priority. **MOTION** by Chairman to accept Director Mathew's recommendation to the board for the roof bid process requesting CDBG funds of approximately

- \$ 45,000 and seconded by Dr. Gitlow. All in favor. Mathews concurred that the rear handicap entrance is not a priority and no funds are set aside for that project. Recommendation for the roof replacement is a main concern. Mathews also said that the building/furnishings get a heavy usage of wear and tear of the property should be addressed with any leftover funds. There is also a requirement to make the side entrance/ramp of the building ADA compliant.

- **Review/Approval of Vouchers:** Routine monthly vouchers were presented at this meeting. **MOTION** to approve by all with the exception of Gem Plumbing by Dr. Gitlow and seconded by Demers. All in favor to approve. Plays updated the board what was left in the account for this fiscal year, prior to the payment of the current vouchers.

- **Other Business-** Demers asked about board appointments.

• **Adjournment--The Chair made a MOTION to adjourn and seconded by Dr. Gitlow. MOTION. All in favor. The meeting was adjourned at 2:47 p.m.**

Respectfully Submitted by

Linda S. Plays