

**Woonsocket Senior Center
Board of Directors Meeting
Minutes of the September 26, 2013**

Attendance: Pauline Demers, Gerry Gaulin, Helen Nichols, Roger Bouchard- Chairman

Also Attending: Matt Wojcik, Director of Human Services, Barbara Waterman Senior Services & Linda Plays, City of Woonsocket Department of Human Services

- **Call to Order: Meeting called to order by Chairman Bouchard at 2:04 p.m.**
- **Approval of Minutes: Review and approval of minutes of the July 25, 2013 MOTION made by Wojcik to approve seconded by Demers. All in favor. Review and approval of minutes August 30, 2013 MOTION by Nichols and seconded by Wojcik. All in favor.**
- **Public Comment There was no public comment.**
- **Review/Approval of Vouchers: Routine monthly vouchers were presented at this meeting. The board agreed to pay all except Marshall Electric—they instructed Plays to look into this invoice further for review. MOTION to approve with amendment by Wojcik and seconded by Nichols. All in favor.**

- **New Business:** Discussion included Gerry Gaulin announcing her resignation. She thanked all her fellow board members. Members reviewed the 3 electrical bids that were received, after discussion it was decided that Summit Electric submitted the most qualified bid. MOTION was made to by Wojcik and seconded by Nichols. All in favor. All bidders would be notified of the bid results.

- Demers submitted a list of topics for discussion. (20), Including an annual report to be provided by the Executive Director of Senior Services, Budget Process, etc.(list will be included as part of the minutes)

- **Old Business:** Demers asked if the backflow preventer had been connected with the Fire Department. Demers asked for a CDBG expense reconciliation and Wojcik told her he would look into that. Picard spoke about the rear of the building project and asked if funds would be available. Wojcik said we would submit year end vouchers and get an idea of available funds.

- **ADJOURMENT:** The Chair made a motion to adjourn. MOTION was made to adjourn by Demers and seconded by Gaulin. All in favor. The meeting was adjourned at 2:55 p.m.

-

Respectfully Submitted by

Linda S. Plays