

**Woonsocket Senior Center  
Board of Directors Meeting  
Minutes of the April 18, 2012 Meeting**

**Attendance: Roger Bouchard, Deb Chiacu, Pauline Demers, Delores Joly, Gerry Gaulin, Matt Wojcik-Director of Human Services & Dan Peloquin- Chair**

**Also Attending: Bob Picard & Linda Plays, City of Woonsocket Department of Human Services**

- Call to Order: Meeting called to order by Chairman Peloquin at 10:36 a.m.**
- Approval of Minutes: Review and approval of minutes of the March 14, 2012. MOTION made by Bouchard to approve seconded by Demers. All in favor to approve minutes as presented.**
- Public Comment: Picard said that there was a fire alarm at the center and there was an evacuation as a result of the ansul system discharging in the kitchen. Dishwasher is purchased and being stored. Picard also said that local nonprofit groups are renting space: Autumnfest, Quota Club and the Rotary Club.**
- Presentation of Vouchers: Routine monthly vouchers were presented at this meeting. Peloquin asked about the Magic Dragon**

invoice. It's a semiannual bill to pressure treat the kitchen hoods. Plays told the group that all the bills are current and a drawdown for the last \$ 15, 000 was being requested to get through the calendar year. MOTION to approve by Bouchard and seconded by Wojcik All in favor to approve vouchers as presented.

- **Other Business-** Wojcik said the city would send a truck over to sweep the parking lot but did suggest that management call or notify the city if parking areas needs attention. Wojcik said that it's better to be preventative and cautious. Demers asked about people doing community service at the Senior Center. Plays said she is the person that speaks with individuals that are assigned community service. Agreement and arrangements are made with Director Jill Anderson after establishing that the individual has never committed a crime against an elderly person. To date only one or two individuals have gone to perform community service and both did work outside tending to weeds or the mulch/flower beds.

- **Capital Improvement Plan:** Wojcik said that we should start discuss items that should be discussed for improvements. He spoke about that a service contract should be executing regarding the HVAC system. A quote was received from Victory Heating. Wojcik said that we would check to see what the quote requirements are with the city. If in fact there was one for over \$500 quotes would be solicited and the lowest qualified bidder would be awarded.

• **Adjournment**—The Chair made a motion to adjourn. **MOTION** was made to adjourn by Demers and seconded by Chiacu. All in favor. The meeting was adjourned at 10:56 a.m.

**Respectfully Submitted by**

**Linda S. Plays**