

Woonsocket Senior Center

Board of Directors Meeting

Minutes of the September 29, 2011 Meeting

Attendance: Roger Bouchard, Debbie Chiacu, Pauline Demers, Dan Peloquin- Chair

Also Attending: Jill Anderson-Ex. Director of Senior Services, Bob Picard & Linda Plays, City of Woonsocket Department of Human Services

- **Call to Order:** Meeting was called to order by Chairman Peloquin at 10:10 a.m.
- **Approval of Minutes:** Review and approval of minutes of the August 31, 2011 meeting. Demers said Woonsocket Senior Center should be added to sublease agreement heading (subsequently RSVA vacated the premises) MOTION made by Demers to approve seconded by Chiacu. All in favor to approve minutes as presented.
- **Public Comment:** Bob Picard, Chairman of the Senior Services spoke about RSVP/RSVA moving from their location at the Senior Center and efforts were ongoing at the facility to clean up and prepare for solicitation of new tenants. He indicated that there were potential renters. Picard spoke about an employee that had concerns of mold issues and was possibly symptomatic by the disruption

associated with the move. Picard asked if the city would assess the building and/office space regarding painting/minor preparation for new tenants. Demers also said that she had voiced concerns years ago regarding possible mold issues in the building. Anderson told the group that RSVA paid approximately \$ 5.00 per square foot and potential new renters could perhaps pay closer to \$ 7.50 per square foot.

- **Presentation of Vouchers:** Routine monthly vouchers were presented at this meeting. Plays said that 2 National Grid gas bills that were held last month for approval because National Grid finally identified use/equipment. A request to the city for \$15,000 was transferred into the account for second quarter of the fiscal year. Bouchard inquired about the Verizon bill /billable calls. He said the line is measured service and it's a business line and should be dedicated to just a dial tone for an emergency of which the cost is minimal. The phone # is 766-5943. The city will review with Verizon. MOTION to approve by Bouchard and seconded by Demers. All in favor to approve vouchers as presented.

- **Meeting Schedule:** Chairman Peloquin polled the board on setting schedule for meeting dates/times. The members present agreed on the 4th Wednesday of every month. Plays would send out a schedule to all members for the calendar year.

Rental Agreements: Anderson updated the board on which groups

would continue with rental. Bouchard asked if everyone agreed to it, and Anderson replied not all did. Two of the smaller AA groups were leaving and all of the Girl Scout groups were leaving. Cub Scouts are staying but they will only have pack meetings one Sunday per month.

The church is also staying. Criteria included proof of insurance, availability of the center and a deposit of \$100 and \$ 25 per weekly meeting. Anderson said the good news was that Saturday nights would now be available for activities/functions. Bouchard asked what the cost was for outside rentals. Anderson said that \$ 50 per hour with a minimum of 2 hours. Plus depending on what they are using such as the kitchen and they need to negotiate such as with maintenance people about opening up the building prior to use. Bouchard asked if the maintenance opening fee was included in the \$ 50 fee. Bouchard said the board's intent was to encourage use of rentals in the building. Anderson said that a contract with renters is signed prior to an event. She also said storage was no longer available for any groups.

Other Business: Anderson reported that the Senior Center remained Open during Tropical Storm Irene. Anderson thanked the city for assigning a gentleman that did community service at the building. Demers asked about Mayoral appointments and members whose terms are expiring. Plays said that ongoing conversations were taking place with those members. Bouchard asked under what circumstances the board can talk privately about policy without having to go into Executive Session including discussing "the

tenant”--Senior Services or any other issues. He felt that should be a way for the board to do that. The board asked if we could ask for an opinion regarding when to cite going into Executive Session at meetings and if it can be clarified.

• Adjournment—The Chair said the next meeting would be on October 26th at 10:30 am. MOTION was made to adjourn by Demers and seconded by Chiacu. All in favor. The meeting was adjourned at 10:57 a.m.

Respectfully Submitted by

Linda S. Plays