

MINUTES

Rate Setting Work Group Meeting #3 October 6, 2010 9:00-12:00 Barry Hall Room 226

Attendees:

<u>Agencies/Organizations:</u>			<u>Present</u>
Michael	Andrade	ProAbility	
Frank	DiMaio	Fogerty Center	
Frank	DiRaimo	Perspectives	X
Cathie	Gilligan	Arc of Blackstone Valley	X
Bob	Houghton	Corliss	
Tom	Kane	Cranston Arc	
Regine	Krakowsky	Spurwink RI	X
Joni	Martell	Trudeau	X
Donna	Martin	CPNRI	X
Bob	Mastrofino	Olean Center	X
Sheila	McDonnell	Bridges	X
Kim	McElholm	Seven Hills	
Kevin	McHale	Cranston Arc	X
Carrie	Miranda	Looking Upwards	X
Helen	Morcos	Cove Center	
Ted	Polak	Fogerty Center	
Karl	Provost	UCPRI	X
Vicky	Sailer	Groden Center	X
Debra	Sweetman	West Bay	
Cindy	Valade	Avatar	
Linda	Ward	Opportunities Unlimited	X
Maureen	Williams	Adeline LaPlante	X

State Staff:

David	McMahon	BHDDH	X
Amy	Vincenzi	BHDDH	X
Maureen	Wu	BHDDH	X

Consultants:

John	Agosta	HSRI	X
Peter	Burns	Burns & Associates	
Gretchen	Engquist	Burns & Associates	X
Jon	Fortune	HSRI	X
Mark	Podrazik	Burns & Associates	X

Topics Covered:

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| 1. Review of Project Sustainability | Maureen Wu |
| 2. Report from Defining Services Work Group on Supported Employment and Day Services | Maureen Wu |
| 3. Continued Discussion and Recommendations for Factors/ Assumptions to be Included in Rate Models | All |
| 4. Room and Board calculations from Schedule B distributed | Maureen Wu |

Comments/Feedback:

1. Related to Project Sustainability
 - a. The Support Agreement probably needs to be revisited in light of expectations to deliver discretely billed services.
 - b. The ISP is not the Support Agreement and should remain separate.
 - c. What is the need to send the summary of payments against the resource allocation to individuals? Will they understand it?
 - d. How would the summary of payments against the resource allocation be sent to agencies? Don't send by hard copy.
 - e. Any communication of payments against the resource allocation should not include the individual's SSN unless it is the last 4 digits only.
 - f. Request that there be a simulation of new billing practices that will be required before going live.
2. Related to Defining Services results to date and how they translate into rates
 - a. Work Group members provided feedback on some of the data elements that would be required to build a rate for Job Developer and Job Coaching services. Most comments, however, were made in the broader context of items to consider in building all rates.
 - b. Be cautious of educational/licensing requirements when defining who will staff each service.
 - c. Right now, job opportunities are limited to 9am-3pm. We cannot always staff for follow-along in a cost effective manner.
3. Related to continued discussion and recommendations for factors/assumptions to be included in the rate models
 - a. There should be discussion to consider how rates will reflect different living situations (e.g. a 3-bed vs. a 5-bed group home).
 - b. Recommendation to carve out transportation from all rate models.
 - c. For administrative expenses, we should follow the list developed by Camille and agencies a few years back.
 - d. We cannot use current costs, which represent programmatic budget cuts due to less funding, as the only source for the rate models.
 - e. We need to account for union benefits and the working rate of health insurance in the fringe benefit percentage.
 - f. Rate models and any provider survey should be built in such a way so that they can serve as a source for future rate changes. Do not think of it as a one-time survey.
4. Related to Room and Board calculations
 - a. The handout was passed out at the very end without discussion.

Action Items:

1. BHDDH to provide the Rates Work Group with the writeup of allocation of administrative and program expenses developed a few years ago.
2. BHDDH to provide a schematic to walk through the process from resource allocation to individual/family choosing services to ISP to provider billing.
3. Rates Sub Work Group to meet to draft a proposed Provider Survey.
4. Meeting on November 4th will be used to review the proposed survey with the entire Work Group. The November 17th meeting will be used to go over the instructions with the Work Group. There will need to be a training session available to agencies that are not participating in the Work Group.

Index Card Questions/Comments/Suggestions: None