

**The Greene School  
Board of Director's Meeting minutes  
94 John Potter Road Unit 3  
Wednesday, April 15<sup>th</sup>, 2015 at 6:30PM**

Open Session

Call to order- Meeting began at 6:35PM

Members present: Amy Pratt, Laura Clavette, Jen Sherer, Dick, West, Kelly Presley, Christa Andrews ( quorum met with 6/9 members present)

Non-members present: Lisa Cash ( business manager), Nancy Mancini ( auditor), Alex Edelmann (teacher), Ryan Hall ( teacher)

Public Comment ( 15 minute limit)- no-one from the public was at the meeting

Presentation of the 2013/2014 Audit by Nancy Mancini . She began by introducing herself and her background.

- Ms. Mancini brought an agenda for her audit report as well as financial statements (with comparative totals for 2013) and significant audit findings. There were no disagreements with management found in the course of the audit.
  
- **Jen Sherer made a motion to accept the audit and the finance committee will address the deficiencies/ recommendations in the management letter. Kelly 2<sup>nd</sup>. All agreed unanimously.**

Approval of facilities committee meeting on March 18<sup>th</sup>, 2015, Board open and closed meeting minutes from March 18<sup>th</sup>, 2015, and Board open and closed meeting minutes from March 26<sup>th</sup>, 2015:

- **Christa made a motion to accept all the above minutes . Kelly 2<sup>nd</sup>. All agreed unanimously.**

Old Business:

1. Head of School report ( circulated along with data dashboard)
  - a. Student presentation: senior project/outdoor classroom
    - i. Student was unavailable to present tonight
  - b. Ryan Hall ( IT teacher)
    - i. Virtual snow days
      1. Mr. Hall ( school IT instructor) has been investigating the use of virtual school days to have during a snow day. He passed around a document with questions and concerns about this possibility for which he has provided solutions for through extensive research and planning.
      2. Teachers would be trained for this during Professional development time and the learning will be meaningful and authentic
      3. All students have chromebooks and most have internet- provisions will be in place for power outages and for students/families without internet at home.
      4. **Jen Sherer made a motion to approve the virtual learning days. Christa 2<sup>nd</sup>. All approved unanimously.**
    - ii. Website for credentialing.
      1. We only have 8 artifacts that we can use in the credentialing process. Mr. Hall showed us the weebly website of our portfolio so far.
  - c. Alex Edelmann ( teacher and instructional leader): domestic exchange program proposal - potential vote

- i. Ms. Edelman has been investigating the possibility of having a reciprocal student exchange program with another Expeditionary Learning school- most likely Northpoint Academy in Arizona. She passed out a well prepared and researched memorandum of understanding (MOU)document to the Board. This would be a nice balance to our already existing and thriving international travel program. The goal is to keep the cost low- just to the air travel, gear and lunch at school. There would also be a regional big trip- probably to the Grand Canyon in this case.
      - ii. **Christa Andrews made a motion to accept the MOU with Northpoint Academy and to address the following:**
        - 1. **Screening the families who will house our students on exchange**
        - 2. **Staff member to accompany students on the initial visit**
        - 3. **Address liability issues/student accident insurance**
        - 4. **Pending approval of the North point Academy's school board**
- Jen Sherer 2<sup>nd</sup>. All agreed unanimously.**
- 2. Finance Committee Report
    - a. Audit is done and was accepted tonight by the Board.
    - b. Greene School 2013 UCOA report discussion and vote- documents circulated on 4/4/15
      - i. **Christa made a motion for Lisa Cash and Paul Morse to sign the engagement letter with Marcum. Kelly 2<sup>nd</sup>. All agreed unanimously.**
    - c. Budget update- will be presented to the Board in May- needs to be submitted to RIDE in June.
    - d. There is a new broker coming in to speak with the finance committee. His name is Kevin Lovett from Gencorp Insurance group.
  - 3. Fundraising Committee Report
    - a. Cow Golf update:
      - i. Only one foursome has signed up so far
    - b. 100 mile radius dinner update
      - i. Planned for June 18<sup>th</sup> ( Thursday night) at the west warwick senior center- moving along smoothly so far

**New Business:**

- 1. Head of School Search update
  - a. The job was posted on March 31<sup>st</sup>- we have had 19 applicants so far, 14 male and 5 female with lots of different experiences and degrees. Some out of state applicants
  - b. The Instructional leadership team and Emily Lichtenstein from EL met with search committee co-chairs to brainstorm what should be changed from how things are run currently?
  - c. Last Friday, the full committee met- Deanna Duncan, Amy Pratt, Dick West, Jen Sherer, Melissa Hall, Alex Edelmann, Brendan Haggerty, Jill Becker, Giselle Pellerano- Monserratt, and the student, Chelsea L
  - d. Dee, Amy, Dick and Jen initially screened the applicants on the phone. Next plan is to bring a few candidates in to meet with the full committee on a Sunday ( April 26, 2015). The committee feels there are at least 3 strong candidates.
- 2. Whistle Blower policy- circulated.
  - a. **Jen made a motion to accept the Whistle Blower policy, reviewed by our lawyer, Jon Anderson, to be added to the staff handbook. Kelly 2<sup>nd</sup>. All agreed unanimously.**
- 3. Greenhouse at school

- a. Lattner grant has paid for a 50x35 foot greenhouse to be placed in the lower parking lot- includes a furnace for heat
4. June 6<sup>th</sup> HOS Celebration cookout
  - a. A group of people at school are planning a party for Ms. Duncan- looking for a venue to hold a cook out and invite all students, families, staff and board members .
5. Graduation June 13<sup>th</sup> at URI Edwards hall- begins at 11 AM
  - a. Please try to attend if possible.

**At 8:50PM, Laura made a motion to enter into Executive Session: R.I.G.L. 42-46-5(a) (5) Any discussions or considerations related to the acquisition or lease of real property for public purposes, or of the disposition of publicly held property wherein advanced public information would be detrimental to the interest of the public.**

- **Lease negotiation for potential new property. Jen 2<sup>nd</sup>. All agreed unanimously.**

**At 8:55PM, Laura made a motion to end executive session and enter back into open session. Kelly 2<sup>nd</sup>. All agreed unanimously.**

**Jen Sherer made a motion to seal the minutes of the executive session. Kelly 2<sup>nd</sup>. All agreed unanimously.**

**At 8:57PM, Amy Pratt made a motion to adjourn the meeting. Jen 2<sup>nd</sup>. All agreed unanimously.**