

**The Greene School  
Board of Director's Meeting Minutes ( DRAFT)  
94 John Potter Road Unit 3  
West Greenwich, RI  
Tuesday June 23rd, 2015 at 6:30PM**

Open Session:

Call to order at 6:35PM

Members present: Amy Pratt, Laura Clavette, Dick West, Jen Sherer, Gayle Jendzejec, Christa Andrews, Kelly Presley (quorum met with 7/8 members present)

Non members present: Deanna Duncan ( Head of School), Lisa Cash ( Business Manager), Josh Laplante (newly hired Head of School)

Reading of the Mission Statement by Laura Clavette

Public Comment ( 15 minute limit)- no-one from the public was at the meeting

Approval of both open and closed Board meeting minutes from May 20<sup>th</sup>, 2015:

**Jen made a motion to approve both the open and the closed Board minutes from 05/20/2015. Gayle 2<sup>nd</sup>. All approved unanimously except Kelly and Christa who were not at the May 20<sup>th</sup> 2015 board meeting.**

Nomination and vote of Mary Jane Sorrentino to the Board of Directors: Mary Jane has attended a couple board meetings, has visited the school, and has volunteered to be a senior project panelist. She would like to help with fundraising and governance. She has an environmental background.

**Christa Andrews made a motion to elect Mary Jane Sorrentino to The Greene School's Board of Directors. Laura 2<sup>nd</sup>. All agreed unanimously.**

Old Business:

1. Head of School report- This is Ms. Duncan's last board meeting as our Head of School. She circulated her HOS report and data dashboard prior to the meeting.
  - a. She attended a hearing for the first time at RIDE in regards to a student not being allowed to walk at graduation. It is school policy that the student have all graduation requirements completed in order to walk at graduation. This student came to TGS as an 11<sup>th</sup> grader without enough credits. She is an ESL student as well. She did not want to repeat 11<sup>th</sup> grade as she was motivated to graduate- started some on-line classes to catch up but did not complete them before the graduation ceremony. Her mother wanted her to be able to walk at the graduation but this went against our policy. The school was found to have done our due diligence in this case and we were supported at the meeting.
  - b. Credentialing process is going well. Both Emily and Kippy from EL have looked at our evidence and data and feel things look good
  - c. In the data dashboard, discipline has decreased from the 2013-2014 school year because we started with restorative practices.
  - d. Credit recovery – several students were here this week, then school will be closed for a week
  - e. World language- students that did not finish have been given time over the summer to finish
  - f. Science scores for NECAP- our school scores are higher than other schools, with our female population being quite a bit higher than the rest of the state



voice and is looking for more time to work on this instead of being an instructional guide. She is asking to be the Dean of Students and is already doing many things in this role.

- c. May need to add a special education voice in this new structure of leadership.
5. Fundraising Committee report
    - a. The 100 mile radius dinner was very nice this year. Perfect venue and it was free. The Lattner grant helped us so we could buy our own silverware and plates and not have to rent them as we have done in the past. The event was well attended.
    - b. Friendraiser event at Clouds Hill Home
      - i. September 23<sup>rd</sup> – wine and cheese event, come learn about TGS and how you can get involved.
      - ii. We can have 49 people inside if weather is bad.
      - iii. Amy and Betsy have already been working on a guest list. All Board members are asked to look at the list ( has been circulated by email) and add a few names to it.
    - c. Part time salary position discussion
      - i. We could benefit from someone in this position to help with fundraising and development.
  6. Governance Committee report
    - a. Board inventory tool
      - i. Was circulated to help us determine where our weaknesses are as a board and what sort of skills we need on the Board. Board members are asked to recruit fundraisers and financial professionals. We are still seeking a Board treasurer- would prefer a CPA.

New Business:

1. New scholarship in Ms. Duncan's honor
  - a. We have started a \$500.00 annual scholarship in Ms. Duncan's honor as she is our founding Head of School . There are 3 defining factors for a student to receive this award in their senior year- Science, compassion and entrepreneurship. The first award will be given at this year's graduation.

**At 8:31PM, Laura made a motion to enter into Executive Session: R.I.G.L. 42-46-5(a) (5) Any discussions or considerations related to the acquisition or lease of real property for public purposes, or of the disposition of publicly held property wherein advanced public information would be detrimental to the interest of the public.**

- **Lease negotiation for potential new properties**

**Christa 2<sup>nd</sup>. All agreed unanimously.**

**At 8:55PM, Christa made a motion to return to open session. Gayle 2<sup>nd</sup>. All agreed unanimously.**

It was announced that there were no votes in closed session.

**Kelly made a motion to seal the minutes from executive session, Christa 2<sup>nd</sup>. All agreed unanimously.**

**At 9PM, Christa made a motion to adjourn the meeting. Jen 2<sup>nd</sup>. All agreed unanimously.**