

**The Greene School  
BOD Meeting minutes  
94 John Potter Rd  
West Greenwich, RI  
March 19th, 2014 at 7 PM**

Call to order at 7:05 PM

Members present: Amy, Laura, Joel, Jen, Kurt, Paul, Christa, Dick, and Dean

Non-members present: Deanna Duncan and Lisa Cash

Reading of the Mission Statement by Deanna Duncan

Welcome and introductions: Staff and students of the month: No-one was available for this tonight.

Approval of the February 19<sup>th</sup>, 2014 open and closed meeting minutes:

Paul made a motion to approve the 2/19/14 meeting minutes, Dick 2<sup>nd</sup>. All agreed unanimously

Paul made a motion to approve the 2/19/14 meeting minutes. Dean 2<sup>nd</sup> All agreed unanimously

Nomination and election of Rosalyn Cooper to the Board of Directors- Rosalyn was not nominated at this time.

Old Business:

1. Head of School report

- a. Ms Duncan has circulated her monthly Head of School report to the BOD prior to the meeting. Highlights include:
- b. Change in calendar: June 19<sup>th</sup> and 20<sup>th</sup> are already in the calendar as make up days, she will add April 18<sup>th</sup> (Good Friday) and the other day is covered by our orientation at beginning of the year.
  - i. Jen made a motion to accept the calendar changes as proposed by the Head of School. Paul 2<sup>nd</sup>. All agreed unanimously
- c. They have been finishing up the enrollment for next year. Due to RIDE April 1<sup>st</sup>
- d. Dee, Jen, Melissa and Kirsten have met to clear up some of the goals and actions of the School Improvement Team
- e. We had a large attendance at the "Excellence in Education" evening- 4 teachers presented at this. Ms. Duncan served on the conference committee. Ms. Edelmann received the Peter McWalters award and a \$1000.00 stipend.
- f. National Green Schools conference- Ms. Duncan will sit on the advisory council- she will be at the conference this week and has also asked that the Compass School also attend.
- g. We are going to refocus our discipline policy to align better with restorative justice.
- h. Project based learning conference at Providence College- group of students with Ms. Edelmann and Ms. Hall attended. Students put together a slide show of all their expeditions, final products and authentic audience presentations. It was very well received. Steven Levy ( EL) was there and now wants to visit our school.
- i. RIDE renewal- site visit went well. Ms. Duncan has written a response to it, application will be done in May
- j. In the National Green ribbon application- question about yearly radon test. Annex has been previously tested. Cost \$1,000.00 to test the main building and it passes inspection.
- k. The landlord has installed one new furnace
- l. Dr. Jay Fogleman from URI- we have two student science teachers here, Dee plans to meet with him in the future regarding additional collaboration
- m. Ms. Duncan has also spoken with Dr. Goldsmith- who is the director of on-line education at URI- she would like to offer online college programs to our students beginning next year- would help with dual enrollment

2. Finance committee report
  - a. Transportation proposal update
    - i. A meeting was held with the families that this affected the most. Decision to leave busing as is for the remainder of this year, but will most likely need to change next school year. Parents seemed ok with that plan. May need a 4<sup>th</sup> bus.
  - b. RFP
    - i. Has been issued for the audit for the next 3 years to 6 firms , deadline end of May 2014. The finance committee will review them and then choose 2 or 3 and submit to the Board for final approval in June/July 2014.
  - c. Status of current projects
    - i. Fiscal policy update
      1. Will try to distribute to Board in April
    - ii. Cost analysis
      1. Looking into whether or not it is cost effective to have temporary housing at this location. If we added 40 students, could we afford additional housing
    - iii. 2014/2015 budget
      1. The finance committee will be starting to look at the 2014/2015 school budget
    - iv. We need a procedure in place for investing excess cash and a credit card
3. Academic Standards committee report
  - a. World language update
    - i. Ms. Duncan is working with Melissa and Karen to put together what it would look like if we changed it and will bring this to the BOD
4. Teacher salary subcommittee update
  - a. Met with faculty to share what we approved at the March meeting- salary step scale
  - b. Ms. Edelman stated that she was happy that staff was included in the process and they appreciated that
  - c. Better meeting this year, but they could make more money in other districts
5. Facilities Committee report
  - a. Awaiting word from URI
  - b. Vern Wyman suggests meeting with new VP to update her on TGS, plan to meet with Dr. Dooley, they may have a draft MOU together, but Amy hasn't seen it yet.
  - c. VP meeting was cancelled , rescheduled for next week and meeting with Dr. Dooley in mid - April
  - d. Draft letter ready to go to the State Properties for the Ladd property
  - e. Dick suggests we look to move ASAP
  - f. Paul suggests getting a realtor
  - g. Need 25,000 square feet and pricing of about \$7.00/square foot
6. Fundraising report
  - a. Greene Cow Golf Classic
    - i. First year of several years to come- great start so far
    - ii. A URI landscape architect student will lay out the course
    - iii. Students have been helping with the publicity
    - iv. May need some additional help with set up and break down-
    - v. TGS students can possibly help with this as well as 20 URI students

- vi. We discussed adjusting the hole sponsorship price
- vii. We are in need of food donations

7. Governance Committee report

- a. Adopt interim lottery policy
  - i. Kurt made a motion to accept the interim lottery policy as interim with the discussed changes to the policy. Paul 2<sup>nd</sup>. All agreed unanimously

8. Personnel Committee update- grievance

- a. Minor altercation between 2 students and a parent appealed the school's discipline decision- Dick, Jen, Melissa and Dee heard the grievance. A police report was filed.
- b. Minutes from that meeting have been sealed, printed and given to the secretary to file

New Business:

1. Professional Development for charter school

- a. We all need 6 hours of PD now: Rhode Island Foundation is going to hold 6 hours of PD a year for us to attend.

2. School improvement plan update and vote on new mission and vision statement

- a. We were unable to agree on the mission statement at this time. A few board members will come up with some fresh ideas for next month.

Paul made a motion to adjourn the meeting. Kurt 2<sup>nd</sup>. All agreed unanimously.

Meeting adjourned at 8: 50 PM