

OAKLAND~MAPLEVILLE FIRE DISTRICT OPERATING COMMITTEE

Meeting Minutes July 27, 2016

Opening:

The regular meeting of the Oakland~Mapleville Fire District Operating Committee was called to order at 7:09 pm on July 27, 2016 in the district fire station at 46 Oakland School St. Oakland, RI by Bob L'Esperance, Moderator.

Voting Committee Members Present: **Tax Collector** Richard Nolan, **Tax Assessors** Mike Cosetta, Nicole Crandall, **Clerk** Peter Leone

Commissioners: Ed Bertholic and Warren Steere; Tom Demers

Office Clerk Anne Chretien and **Fire Chief** Joe Bertholic

Absent: **Treasurer** Patricia St.Pierre, **Tax Assessor** Leigha Joyal

A. Approval of Minutes

The minutes of the June 22, 2016 meeting were sent to all members for review and posted on the RI Secretary of State's web-site.

Motion was made by Mike Cosetta to approve and waive the reading of the previous meeting minutes and seconded by Nicole Crandall.

Unanimously voted "Aye" by all Committee Members present.

B. Commissioners Report

- Replacement of the generator transfer switch was installed on Tuesday, July 19, 2016 at a reduced cost due to bundled savings. The price was reduced by \$800.
- Motion to accept the Commissioners Report was made by Mike Cosetta and seconded by Nicole Crandall.
- Unanimously voted "Aye" by all Committee Members present.

C. Chief's Report

- Runs were 74 from June 22, 2016 thru July 27, 2016. (See attached report.) Average 4 personnel per run. Per Diem staff is still an issue this summer. Another person has been hired and no advertisement has been run yet for additional staff.
- Dept. recovered drowning victim at Slatersville Reservoir.
- Medic 1 is getting a new radiator. Other trucks serviced.
- Motion to accept the Chief's report was made by Mike Cosetta and seconded by Richard Nolan.
- Unanimously voted "Aye" by all Committee Members present.

D. Tax Assessors Report

- 2016 Tax roll has been ordered.
- Motion to accept the Tax Assessors Report was made by Richard Nolan and seconded by R. L'Esperance.
- Unanimously voted "Aye" by all Committee Members present.
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E. Tax Collectors Report

- Collections from 9/1/2015 to 08/31/2016 which includes current and prior year taxes, interest and fees totaled \$445,798.76 as of July 21, 2016. Outstanding balance to be collected is \$40,958.50. See attached report.
- Approximately 93% of this year's tax levy has been collected.
- Tax Sale for 2016 will take place Thursday, July 28, 2016 with 4 parcels.
- Motion to accept the Tax Collectors report was made by Mike Cosetta and seconded by Nicole Crandall.
- Unanimously voted "Aye" by all Committee Members present.

F. Treasurers Report

- All bills are paid and up-to-date. See attached report.
- Received from Carlucci and Dugan CPA firm was a proposal for a 3 year service contract for fiscal years ending August 31, 2016, 2017 and 2018.
- Motion was made to execute the 3 year service contract with Carlucci and Dugan by Mike Cosetta and seconded by Richard Nolan.
- Unanimously voted "Aye" by all Committee Members present.

- Motion to accept the Treasurers Report as presented was made by Mike Cosetta and seconded by Nicole Crandall.
- Unanimously voted “Aye” by all Committee Members present.

G. Old Business

- Building Lighting – Lighting in the station – fixture acquisition is in process.
- By-Laws Committee - Draft still working on revisions. R. Nolan made a suggestion for committee to look at setting some requirements for positions of Tax Collector and Treasurer.
- Storage/Training Building Update – Used garage door to be installed, waiting for proposals. Painting will continue when weather cools off.
- Engine 14 – Contacted Bulldog Fire Apparatus, waiting for them to inspect and give us a quote. Scott’s Mobile will be finishing the work after Medic 1 is complete.
- OMFd Website – Info for website was gathered and sent to Webmaster and is actively beginning worked on. Website address will be - oaklandmaplevillefd.com
- Dept. of Labor – RI Dept of Labor was contacted to question allowable hours and wage rates.

H. New Business

- Legal counsel Pierre Rondeau is retiring at the end of July. Need to look for new legal counsel.
- Budget workshops scheduled for Aug. 17th, Aug 24th after regular meeting, and Aug 31st at 7pm.
- Commissioner Tom Demers suggests changing generator maintenance contract to Power Products to save money.
- Motion to switch to Power Products for maintenance was made by Mike Cosetta and seconded by Richard Nolan.
- Unanimously voted “Aye” by all Committee Members present.
- Chief Bertholic commented phone system in the building is starting to fail, getting price on replacement. Also, the department applied for Federal Grant to replace all SCRA bottles. The decision regarding the Grant is to be made in October 2016 and we have money in this year’s budget to meet matching funds if awarded. Need to discuss moving money into Capital Equipment fund.

I. Public Comment

Mark Brizzard made a written request to consider changing start time of Annual Meeting to 7:00pm vs. 8:00pm. Board will take under advisement.

J. Notifications and Announcements

Memorial service to be held for Larry Henault, former department member and Commissioner, on Saturday, August 13, 2016 at 11:00am at Trinity Church in Scituate.

K. Adjournment

- **Motion** to adjourn the meeting at 8:25 pm was made by Mike Cosetta and seconded by Richard Nolan.
- Unanimously voted “Aye” by all Committee Members present.

Minutes respectfully submitted by: Peter Leone, Clerk