

OAKLAND~MAPLEVILLE FIRE DISTRICT OPERATING COMMITTEE

Meeting Minutes February 24, 2016

Opening:

The regular meeting of the Oakland~Mapleville Fire District Operating Committee was called to order at 7:03 pm on February 24, 2016 in the district fire station at 46 Oakland School St. Oakland, RI by Bob L'Esperance, Moderator.

Voting Committee Members Present: Treasurer Patricia St.Pierre, Tax Collector Richard Nolan, Tax Assessors Mike Cosetta and Nicole Crandall

Commissioners: Tom Demers, Ed Bertholic and Warren Steere;

Office Clerk Anne Chretien and **Fire Chief** Joe Bertholic

Absent: Clerk Peter Leone and Tax Assessor Leigha Joyal

A. Approval of Minutes

The minutes of the January 27, 2016 meeting were sent to all members for review and posted on the RI Secretary of State's web-site.

Motion was made by Mike Cosetta to approve and waive the reading of the previous meeting minutes and seconded by Pat St.Pierre.

Unanimously voted "Aye" by all Committee Members present.

B. Commissioners Report

- Proposal for transfer switch replacement- no update available due to the absence of Peter Leone
- Motion made to award contracts for three separate roofs over entrances to Bob Gately by Mike Cosetta and seconded by Richard Nolan.
- Unanimously voted "aye" by all Committee Members present.
- The scissor lift that was borrowed during the construction of the training building is available for use by OM Fire Department projects for the cost of installing batteries for about \$600.
- Motion to accept the Commissioners Report was made by Pat St.Pierre and seconded by Mike Cosetta.
- Unanimously voted "Aye" by all Committee Members present.

C. Chief's Report

- Runs were 64 from January 27, 2016 thru February 24, 2016. (See attached report.) Average 4 personnel per run.
- Chief will break out future run report by shifts
- Chief met with Brad Preston from VFIS insurance to review property and casualty insurance. Pickup Truck 1 was valued at \$62,000 and was too high, it will be lowered in value to \$40,000. The two Suburban trucks are at actual cash value and will remain at that. Brad asked if the training building will be insured and it was agreed that it will be for \$15,000.
- Last year M. McGrane worked on obtaining grant money from the government and was not successful. This year we are trying again and will be joined in the effort by Harrisville FD and Harmony FD.
- Motion to accept the Chief's report was made by Mike Cosetta and seconded by Richard Nolan.
- Unanimously voted "Aye" by all Committee Members present.

D. Tax Assessors Report

N/A

E. Tax Collectors Report

- Collections from 9/1/2015 to 08/31/2016 which includes current and prior year taxes, and interest and fees totaled \$388,059.21 as of February 18, 2016. Outstanding balance to be collected is \$98,374.79. See attached report. This report has been adjusted. The amount of Outstanding Taxes Prior Years was wrong. This was due to the fact that the Suspended Account function for the Trial Balance Report of the software does not work. This was recently discovered by the office clerk when speaking to her contact at Vision Government Solutions, who manage the software for Tax Collection.
- Approximately 83% of this year's levy has been collected.
- 243 second notices/ notice of tax sale were sent in February.
- Motion to accept the Tax Collectors report was made by Pat St. Pierre and seconded by Nicole Crandall.
- Unanimously voted "Aye" by all Committee Members present.

F. Treasurers Report

- All bills are paid and up-to-date. See attached report.
- Audit should be complete next month.

- Because of issues with accounting software QuickBooks, the auditors suggested setting up a new company and this will eliminate the problems which occurred when software for QuickBooks was updated to 2014 edition.
- There will be little money left over from last year's budget. This is a sign of good budgeting.
- Motion to accept the Treasurers Report as presented was made by Mike Cosetta and seconded by Richard Nolan.
- Unanimously voted "Aye" by all Committee Members present.

G. Old Business

- By-Laws committee submitted a draft of the updated By-Laws to all committee members for review and to have discussion at the March meeting.
- Storage/Training Building Update- Windows have been installed. Roof is complete. Lumber to close in the bottom has been purchased and delivered.
- Front wall will have a 16' garage door installed as access. The door was a donation.
- Engine 14 – Forestry Truck is in Braintree, MA they are working on it to fix the over-flow in tank and dump valve on back of truck.

H. New Business

I. Public Comment

J. Notifications and Announcements

- Daniele Project – Radio issue when in the building has now been resolved and has improved communications. This was completed by upgrading to a repeater signal.
- Firemen's Memorial Sunday will be the second Sunday in June, the 12th and OMFD will be the host company. There will be a parade being at St. Louis Chapel parking lot in Glendale to the Oakland Triangle at 10am. The OMFD annual picnic will be in the afternoon.

K. Adjournment

- **Motion** to adjourn the meeting at 8:10 pm was made by Mike Cosetta and seconded by Richard Nolan.
- Unanimously voted "Aye" by all Committee Members present.

Minutes respectfully submitted by: Anne Chretien, Office Clerk