

OAKLAND~MAPLEVILLE FIRE DISTRICT OPERATING COMMITTEE

Meeting Minutes JANUARY 28, 2015

Opening:

The regular meeting of the Oakland~Mapleville Fire District Operating Committee was called to order at 7:10 pm on January 28, 2015 in the district fire station at 46 Oakland School St. Oakland by Bob L'Esperance, Moderator.

Present: Mike Cosetta, Richard Nolan, Leigha Joyal and Peter Leone; Commissioner Tom Demers; and Clerk Anne Chretien, OM Fire Dept. Capt. Mike McGrane

Absent: Albert Lavigne, Ed Bertholic, Patricia St.Pierre, Warren Steere, and Chief Joe Bertholic

A. Approval of Minutes

The minutes of the December 2014 meeting were sent to all members for review prior to posting on the RI Secretary of State's web-site.

The reading of the minutes of the previous meeting were waived and accepted.

Motion to accept the minutes was made by Richard Nolan and seconded by Mike Cosetta.

Unanimously voted "I" by all present.

B. Commissioners Report

- Snow plowing went out to bid and we received 3 bids. The bid request was for 3 years, from January 2015 through December 2017. On December 30th the bids were opened by the Commissioners Demers and Steere. The contract was awarded to JNM Transportation, LLC. who met all the qualifications and was the lowest bidder. Letters of acknowledgement were sent to all bidders.
- Motion to accept the Commissioners Report was made by Pete Leone and seconded by Leigha Joyal. Unanimously voted "I" by all present.

C. Chief's Report

- In the Chief's absent the report was presented by OM Fire Dept. Capt. Mike McGrane.

- Runs for the month were 75. (See attached report.)
- We are still averaging 5 persons per run. Call pay may be the reason for the increase, we will see.
- Extra personnel were on duty for the duration of the blizzard, beginning January 26 thru January 28. Volunteers doing duty shifts and one extra per diem person. These additional payroll expenses – any unscheduled personnel are covered for storm coverage- are reimbursable through FEMA due to a “State of Emergency” being declared for RI. I will ensure that the proper paperwork is completed to get us reimbursed. Please see attached report from the Chief.
- Motion to accept the Chief’s report was made by Mike Cosetta and seconded by Leigha Joyal.
- Unanimously voted “I” by all present.

D. Tax Assessors Report

- N/A

E. Tax Collectors Report

- Collections from 9/1/2014 to 08/31/2015 which includes current and prior year taxes, and interest and fees totaled \$306,954.96 as of January 22, 2015. Outstanding balance to be collected is \$90,986.80. See attached report.
- The clerk, Anne Chretien, and the Tax Collector, Richard Nolan, who is also Records Officer, have attended the Open Government Summit on January 15, 2015 at CCRI in Warwick. They we are now certified for the year 2016 regarding open meeting laws and Richard is also certified for 2015.
- Approximately 270 bills of delinquent taxpayers were mailed today January 28th.
- Motion to accept the Tax Collectors report was made by Mike Cosetta and seconded by Peter Leone.
- Unanimously voted “I” by all present.

F. Treasurers Report

- All bills are paid and up-to-date.
- The auditor, Carlucci & Dugan in Lincoln, has sent the completed copies of the audit of 2014 fiscal year. The reports were given to committee members and comments/questions will be asked at the April meeting when the Treasurer will be present.
- Transfer of funds from Rhode Island Credit Union checking account to the savings account at Navigant Credit Union and the Per Diem account at Bank of America took place on January 14, 2015.

- L. Joyal asked Capt. McGrane if the 3rd party billing was as expected for the fiscal year. He responded that it was but you cannot really predict how the runs happen. B. L'Esperance commented that the amount collected is already a good portion of what was budgeted. He stated he believed we will go over budget by a good amount.
- Motion to accept the Treasurers Report was made by Mike Cosetta and seconded by Leigha Joyal.
- Unanimously voted "I" by all present.

G. Old Business

- By-Laws committee met on January 14, 2015 and made good progress the next meeting will be held on February 11, 2015 at 6:30pm.
- Forestry Truck Update- given by Capt. Mike McGrane
Cost of Painting: Prison Industries bid for painting of truck \$5,885.00 and the second bid was from a person known by William Williams was \$13,900.00. The question by Pete Leone regarding did new rims need to be painted was answered affirmatively.

After review of the bids Leigha Joyal made a motion to award the painting of the forestry truck to Prison Industries Vehicle Restoration at a cost of \$5885.00. The motion was seconded by Mike Cosetta.

Unanimously voted "I" by all present.

Cost of Tires and Rims: Ocean State Tire \$6402.80 and Sullivan Tire \$7782.37. P. Leone cautioned that with the difference of more than \$1000 make sure the quality of the tire is the same as offered by Ocean State.

After review of the bids Pete Leone made a motion to award the tires and rims for the forestry truck to Ocean State Tire verifying that the tires are G177 standard 16 ply tires at a cost of \$6402.80. The motion was seconded by Mike Cosetta.

Unanimously voted "I" by all present.

When everything is completed on the new truck it will be inspected by a government representative and officially turned over to the department.

- Rescue Truck Bids – The bids were opened on December 30, 2014, attending were members of the research committee and Commissioners Tom Demers and Warren Steere. Bid information please see attached.
 Mike McGrane reported that the old rescue that is about 15 years old will be traded-in when purchasing the new rescue truck. When he researched the use of a GMC body for the truck everyone spoken to were well pleased with the performance.
 After reviewing the bids, Peter Leone made a motion to award the contract to Specialty Vehicles of North Attleboro MA at a cost of \$205,333.00 plus \$4,667.00 to be used to defray the cost of moving radios, computers and purchasing incidental equipment and supplies for the new rescue for a total of

\$210,000. This is the amount approved by taxpayers at the Annual Meeting. Motion was seconded by Mike Cosetta.

- Unanimously voted “I” by all present.

H. New Business

- A thank you note was received from Alice Lavigne’s family for the donation made to the Lion’s Club in her name by OMFD.
- New Storage Building: The two containers used for storage have been positioned in place to the back and left side of the fire station at no cost. The cost to enclose and build a second floor for training purposes is estimated to be \$7,286.00. This cost includes materials needed to complete the project, please see attached quote. When completed, the supplies stored in the garage on Victory Hwy in Mapleville will be moved to this new storage unit and thus free up the building/property to be disposed of at a later date. It was discussed that old shingles that are here on the property were not appropriate to use on this building, and therefore more money should be appropriated to also include new shingles. Pete Leone wanted assurance that the right side of the parking lot would be cleaned up and make a good presentation when someone looks at the property.

Leigha Joyal made a motion to appropriate \$10,000.00 to complete the project and to use the funds from the Daniele project to cover the cost because this building will be used for training purposes. The motion was seconded by Mike Cosetta.

Unanimously voted “I” by all present.

I. Public Comment

- OMFD Banquet is going to be held on Saturday, January 31, at the Townsmens Club.

J. Adjournment

Motion to adjourn the meeting at 8:25 pm was made by Pete Leone and seconded by Mike Cosetta.

Unanimously voted “I” by all present.

Minutes respectfully submitted by: Anne Chretien, Clerk