

Ambulance Service Advisory Board

c/o Rhode Island Department of Health
3 Capitol Hill
Providence RI 02908
(401) 222-2401

Meeting Minutes of Rules and Regulations Committee

April 20, 2016

Attendees

Jason Umbenhauer, Chairman, Kent County EMS
Leo Kennedy, Chairman of ASAB
Jason Rhodes, HEALTH Division of EMS
Raymond Medeiros, RISAFF
Paul Casey, House appointment
John Potvin, RISAFF
John Pliakas, Emergency Nurses Assoc.
Bethany Gingerella, RI Fire Chiefs

Guests

Joseph Laurent
Marisa Laurent, CCRI
Mark Riding, Newport Fire
Evan Katz, Newport Fire
Julianne Rurka, Providence College
Toks Ademola, PC
Hillary Pinto PC
Felicia Baccari, PC
Carolina Roberts Santana, RIDOH

- 1) **Establishment of Quorum** – 7 of 7 Members present
- 2) **Call to Order** at 09:06 hours by Jason Umbenhauer, Chairman
- 3) **Review / Consent of Agenda** - Motion made by John Potvin, seconded by Bethany Gingerella to approved agenda as presented. Motion carried.
- 4) **Old Business**
 - a. **Update on Protocols and approval/implementation timeline** – John Pliakas updated the committee on the progress of the protocols, stating

that they are about 90% complete with a few protocols that still need to be finished and the treatment protocols that need to be added.

The final draft is expected to be submitted to the committee for approval prior to the June ASAB meeting. The Chairman stated that there will be two meeting prior to that day, the first to ensure that the progress and timeline are adequate and if necessary another meeting in the first week of June to approve the protocols and move to the Full ASAB.

The timeline of implementation is expected to be 1/1/2017, with a rollout and training for agencies in the late summer or early fall.

Chairman Kennedy expressed concerns that the timeline of training and implementation was too aggressive and did not give the agencies enough time. The consensus of the committee was that a 1/1/2017 timeline for final implementation was indeed adequate.

Chief Rhode ensured the committee that a proper rollout and training will be offered in a timely fashion.

5) New Business

- a. **Review HandTevy system for pediatric dosing and discuss possible implementation and/or movement to EMS-C** – Representatives from the Newport Fire Department were in attendance and presented their finding and provided information on the system. Committee consensus was that the product has been well received nationally and may be good to implement locally. The committee discussed pricing and protocol/policy changes that might be necessary.

Carolina Roberts Santana representing EMS-C was in attendance and agreed to host a demonstration of the product at the next EMS-C meeting on May 12th, 2016 at 9am. Any further action will be presented next meeting.

- b. **Presentation of QI program for Ambulance Inspections** – Chief Rhodes presented the department's idea for improving the rate of failure on the annual service/ambulance inspection. Chief Rhode asked the committee to support the project and to assist with development and implementation.
- c. **Presentation of Service Inspections to be included with Annual Ambulance Inspections** – Chief Rhodes was asked by the Field Inspector for HEALTH the present a project to add a service level inspection to the annual ambulance inspection process. This inspection would add items such as roster verification, equipment maintenance records, vehicle

garaging conditions, etc. to the annual inspection process. The committee agreed to assist in developing and implementing the service inspection manual and adding it to the Ambulance Inspection Manual update process.

- d. **Review suggested timeline for annual updates to both State Protocols and Service/Ambulance Inspection Manual** – The chairman presented uniform and consistent timeline of updating and implementing the Protocols and Ambulance Inspection Manual.

In the first quarter of year we will work on updating the Ambulance Inspection Manual for approval at the March ASAB meeting. Implementation will be 7/1 or 8/1 of each year to coincide with the service license.

In the second and third quarters of the year we will work on updating the Protocols for approval at the September ASAB meeting. Implementation will be 1/1 of each year, and having a version of the protocols effective each calendar year.

Emergency changes will be addressed on an as needed basis.

The proposed timeline was well received by the committee.

6) Good of the Order

- a. Next meeting will be held on 5/25/2016

7) Adjournment – Meeting was adjourned at 10:08