

**Ambulance Service Advisory Board**  
C/O Rhode Island Department of Health  
3 Capitol Hill  
Providence, RI 02908  
(401) 222-2401

**Educational Standards Committee**

**May Meeting**

**March 21, 2012**

A meeting of the Educational Standards Committee of the Ambulance Service Advisory Board was convened on Wednesday, March 21, 2012 at 11:00 A.M. at the RI Department of Health, Three Capitol Hill, in Room 104 Providence, RI 02908. The meeting was held in accordance with the Rhode Island Open Meeting Law.

**1. Establishment of a Quorum**

**2. The meeting was called to order at 1004 hours by Chairman Michael DeMello with the following members present:**

Michael DeMello  
Stephen Stokes  
John Potvin

Shea Gregg, MD  
Leo Kennedy  
Tom Caito

Others in attendance were:

Jeffery Howe

Marisa Saccoccio

**3. Introductions of the membership were made.**

**4. Review / Consent Agenda**

Leo Kennedy made a motion to accept as presented, seconded by Dr. Gregg.

**5. Review of Minutes**

Printed minutes were not available at this time.

## **6. Correspondence**

There was no new correspondence

## **7. Old Business**

### **a. Burn Protocol Update**

Dr. Gregg presented the updates to the burn protocol with final revisions. John Potvin made the motion to send to the full board for review, seconded by Leo Kennedy.

### **b. Instructor Certification/Level**

Process still ongoing

### **c. Skill Sheets**

Copies of new EMT and EMT-Cardiac skill sheets were distributed for review.

## **8. New Business**

None at this time

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## **9. Adjournment**

A motion to adjourn was made by Stephen Stokes; the motion was seconded by John Potvin, the motion carried at 1134.

Respectfully Submitted,

John H. Potvin  
Secretary Pro Tempore