

Little Compton School Building Committee

Meeting Minutes

June 20, 2012

Wilbur School Commons

Members in attendance: Tom Alder, Kathryn Crowley, Mark Rapp, John Osborne, Dave MacGregor, Donald Gomez, Bob Mushen, Bn Gauthier

Members absent: None

On a motion by Tom Alder, seconded by Mark Rapp, it was unanimously agreed to accept the minutes from the June 6th meeting.

Discussion Items:

1. A public bid opening was held for the temporary classrooms. Representatives from the submitting companies were in attendance. The committee voted to send the matter to the sub-committee for review and recommendation. The sub-committee will meet on 6/25 at 4pm.

- The bid results were as follows:

- ModSpace: \$501,445

- Triumph: \$733,500

- Vanguard: \$1,138,695

2. Presented the Architect's Report from 6/06/12 building committee meeting.

3. Presented and briefly discussed the Design Development RIDE meeting from 6/14/12.

Action: On a motion by Tom Alder, seconded by Kathryn Crowley, it was unanimously voted to accept the the Design & Development package was approved at this meeting.

4. Distributed the GGD response to the Design Development Commissioning Review.

5. The revised food service layout was reviewed and briefly discussed.

- Changes were requested by Chartwells. They wanted to relocate the cashier, add a two-burner range, and re-use the existing freezer, refrigerator, slicer and mixer. The attached plan depicts these changes. It was approved by Steve Harrison of Chartwells.

- According to the food service consultant, the changes should result in a zero cost change.

- The kitchen is now a "hybrid" and not a true warming kitchen.

- The owner must clean out and store all of the kitchen equipment during construction. The plans will designate the

equipment as existing; but the equipment will need to be re-installed by the school once the construction is complete.

- The school will need to handle any surplus equipment.

6. The updated Project Schedule was distributed and briefly discussed.

-The document preparation is on track for the 60% CD cost estimate by Daedalus. The estimate and scope will be presented to the Building Committee on 7/11/12 for approval and subsequent submission to RIDE. DBVW suggested the acoustical and commissioning reviews take place with 90% CD's.

- Temporary classrooms and utilities are critical items. A recommendation will be made to the School Committee on 7/2/12 for approval. A delayed start to the school year was discussed. A request will be formally made to the RI Commissioner of Education.

- The utilities (electric, water, fire alarm, etc.) have not yet been determined. The town has not submitted a request for service to NGRID, Verizon or Cox. This must be coordinated with the temporary classroom vendors. At this date, the town has no firm plans, implementation dates or costs.

- The telephone and data needs for the temporary classrooms are being worked out by the school. At this time, the town has no firm plans, implementation dates or costs.

7. The Clerk of the Works process was briefly discussed. The school received qualifications from four firms/individuals. The submitted

qualifications will be reviewed by the sub-committee. Interviews will be held on 6/27 starting at 9:00am. A recommendation will be made to the School Committee on 7/2/12 for approval.

8. Moving update. The staff has boxed up most of the building contents. Items will be staged in the gym for a moving company to load onto storage containers which will be transported to the transfer station property.

9. The G.C. prequalification process was briefly discussed. Four firms submitted packages for consideration. The committee will need to review and determine if they meet the requirements. If so, final bids are necessary from at least three firms. Final acceptance and publishing of the list of qualified general contractors must occur by 7/20. The bid period is currently slated for 7/30/12 to 8/29/12. Anticipated construction start is 9/10/12.

10. DBVW inquired if CATV and weather antenna are required. The school would like these to remain.

11. The Scope of the Project was briefly reviewed. Ed Cifune & Ashley Prester walked the committee through the proposed scope of work and answered questions.

On a motion by Tom Allder, seconded by Mark Rapp, it was unanimously agreed to adjourn at 7:50 pm

*** Next meeting will be held on Wednesday June 27, 2012 at 1:00**