

Below is our meeting schedule at the Middletown Police Station from 5:15 to 6:30.

23 Feb 2015

Posted to the Secretary of State's Open Meeting Website; this is required for all our meetings. Below is the posted agenda.

Agenda

Middletown Committee for the Arts

Meeting Posted: 30 January 2015

Date of Meeting: 23 February 2015

Time: 5:15 pm

Location: Middletown Police Station Meeting Room, 123 Valley Rd.

Middletown, R.I. 02842

Agenda Items:

1) Beach Sticker Contest

a) Debrief

b) Lessons Learned

2) Art Celebration

a) Task Identification

b) Objectives, Expectations, and Goals

c) Assignments

d) Recruitment

3) All items on this agenda may be considered, discussed and voted upon.

This meeting location is accessible to the handicapped. Individuals requiring interpreter services for the hearing-impaired should notify

the Town Clerk's Office at 847-0009 not less than 48 hours before this meeting.

Future meeting dates as posted will be:

23 March

27 April

27 May

22 June

27 July

24 Aug

Minutes from Feb. 23, 2015

Location: Middletown Police Station Community Meeting room

Present: Daine Kerins, Elaine Edelberg, Christine Bagley, Diane Andrews, David Kirchner, Wendy Hayes

Absent: Richard Cambra, Linda Phelan, Jill Armstrong, Kelly Ganser,

Meeting Officially called to order at 5:25 PM

Wendy Hayes took meeting minutes in the absence of Kelly Ganser, secretary

1) Wendy and Diane established that we do have a quorum of 6 people. Decision to proceed.

2) Kelly Ganser had dropped off multiple hard copies of the meeting minutes from January 19, 2015 on the table at the Police Station. Everyone read them over carefully and discussed some items. Motion to accept the meeting minutes of January 19, 2015 was made, 2nd, and accepted by vote.

NOTE: Wendy will scan the minutes so a digital copy can be sent to the Town Hall so a record can be sent to the state as is required.

3) Discussion about the beach stickers. Question as to what happens next. Elaine asked Diane if it goes through the town hall? Last year there was a special ceremony for the student winners. The art teachers have notified the winners. But a certificate and names in the paper is the desire of the committee.

Last year, Linda scanned the picture of the winning stickers and sent them to the Newport Daily News. Then the Town Hall asked for them instead. Then nothing happened. THIS YEAR Linda DID scan, and she has the JPG.

Diane K. said she will ask Linda for the JPG. She will see if she can get a hold of Wendy Marshall. Then Diane Andrews will see about making a certificate for the children. We would like to present them at

a Town Council meeting. Wendy asked who is our Town Council Liaison? This person would/should be able to help us.

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4) ART CELEBRATION – Task identification, assignments, etc... discussion

- 1. Diane Kerins said she would still do childrens' activities.**
- 2. Wendy Hayes will still do the performance tent**
- 3. Diane Andrews said she will be running a membership drive for the Grange during that week at the Washington county fair. However she will coordinate the signage, the Newport Guide, etc...But she will do PR leading up to the event, including the listings. She mentioned the deadlines (for the Newport's Best Read Guide) is in March. That is next week already.**
- 4. Usually, Lisa does the rack cards and the Posters.**
- 5. Elaine mentioned that she will help distribute them.**
- 6. David discussed the needs of the parking attendants. The discussion ensued about the lack of volunteers!! We need more helpers or we just can't do it. It is physically demanding.**
- 7. Christine mentioned asking each of the performance groups to supply volunteers – perhaps 2-4 from each group (parents, etc..) Many agreed that was a good idea. Wendy said she thought it may be**

confusing to ask that of our Performance directors.

8. The parking issues were discussed. David said the set up was excellent and that Kelly's help was fantastic. However, no one had a break, was able to eat, and it was far too difficult for just 2 people.

9. More discussion about how to get high school kids to volunteer.

Christine said she would call Salve about volunteers at the career services office. By calling earlier this year, she hoped to receive a reply. Christine also was instrumental in helping come up with a list of needed items for the committee on that day and suggesting we have a box for those items (scissors, tape, etc...)

10. Wendy mentioned that she has a few family members that will be helping. Reminder: volunteers may help for 1-2 hours

11. Elaine said she will be helping at the committee table.

That frees up Diane to be a runner with Richard.

Elaine said she will ask her family members about volunteering for a couple of hours. Are there boy scout troops available to help?

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12. The raffle idea was a positive idea. Discussion regarding how much money was raised in August 2014? We think more money was raised with raffle tickets than with the silent auction. Discussion regarding how to implement that same thing again.

Regarding tonight's agenda: Recruitment? Does that mean volunteers or members for the committee. Diane A. will email Richard.

David moved that we adjourn. Diane K. 2nd. So moved. At 6:05

Respectfully submitted,

Wendy Hayes

Next meeting:

Need to make sure beach sticker contest winners have a recognition ceremony planned

Find out the money results from the raffle of 2014

Find out the time line for ordering the tent, sound equipment, stage, etc... for the Celebration

Find out about what permits, etc... need to be pulled

What are the costs, etc... for the tent, equipment, etc...