



Middletown Committee for the Arts
Minutes of June 3, 2013 5:15 pm

Middletown Police Department . Valley Road . Middletown, RI

Present: Diana Skaggs, Diane Kerins, Amy Cordeiro, Lisa Hansel, Diane Andrews, Jill Armstrong

Absent: Richard Cambra, Linda Phelan, Peter Turner, Sharon Morgera, Carmela Geer

Call to order at 5:20 by Vice-Chair, Diana Skaggs

Motion to approve the Minutes of April 22, 2013 and May 2, 2013 (special meeting) as is by Amy, second by Diane K., all in favor.

Old business

1. Celebration of the Arts 2013, Saturday August 17, 2013 10 - 4
 - a. **Venue Management and Volunteers** (*Richard & Carm*): No report as both members were absent.
 - b. **Artisan Booth Management/Solicitation & Public Works** (*Linda*):
 - Confirmed Artists: Diana reported that the following artists are confirmed: Maher Center, Sue Gray, Salt Water Studios, Wolf and Pear, Autumn Olive, HopeCraft, Molly Dickenson, Middletown Garden Club, Black Elephant Beads.
 - Unconfirmed Artists: It was reported on the 3/25 notes that Holly Reed was confirmed but she wasn't included on the list provided to Diana. Lisa will follow up with Linda to confirm her status. Sharon Morgera to confirm if she will host a booth. It was suggested by Diane K. and Lisa that students Shannon Peurini & Una Prichard share a booth. Lisa & Diane K. will contact these artists and report back to the committee. Peter to confirm if he will be hosting a booth.
 - Additions: The Hansel/Armstrong family will share a booth.
 - c. **Performing Artist Management & Solicitation** (*Diana Skaggs & Diane A*): Diana has contacted all of last year's performers.
 - Confirmed Performers: Diana reported that the following artists are confirmed: Revka Hovermale, Gladding's School of Dance, MHS Chorus, The Children's Theater.

- Unconfirmed Performers: Diana will follow up with Tom Perotti, Rand Bradbury, the Pipe Band, Heidi List Murphy, Larry Brown and Rebecca Cunya.
- d. **Food & Refreshments** (*Peter/Amy*): Amy reported that she has sent an address list and letter template to Peter. She will follow up with Peter to see what has been done.
- Confirmed Vendors: Becky's Hot Dog Cart. Becky will be selling water. The committee will let Amy know if water gets donated so that she can let Becky know ahead of time.
 - Unconfirmed Vendors: The group discussed how a vendor serving coffee is needed. Amy will reach out to Sugar High to ask if they'd be interested in serving coffee (if Peter hasn't already.)
- e. **Children's Activities** (*Diane K and Jill*):
- Confirmed Activities: n/a
 - Unconfirmed Activities: Diane K. emailed Pony's to Go and Chad for face painting but hasn't heard back. She will start placing calls to follow up. She will also be contacting the National Guard for a rock climbing wall and KidVenture for a bouncy house.
- f. **Rackcard Approval & Signage** (*Lisa*): Lisa distributed a draft of the rackcard. She will bring a final draft to be proofed to the 6/24 meeting. The group decided on this date in order to include as many of the participants on the card as possible. The signs from last year will be used.
- g. **PR and Marketing** (*Diane A & Carm*): No report.
- h. **Silent Auction** (*Amy and Sharon*): Amy reported that she will draw up the auction sheets and Sharon will forward her the item and value with which to do so. Linda will forward committed artists to Sharon so that she can work directly with them on the donated item. Linda will get leftover auction items, pens and clipboards to Sharon.
- i. **Demonstrations** (*Linda*):
- Confirmed Demos: Jill Armstrong will sketch the windmill. Revka's performance doubles as a demonstration. Amerikick Martial Arts would like 11:45.
 - Unconfirmed Demos: The group discussed having Sharon Peurini do a demonstration if she participates. Diane K. will contact Villari's Martial Arts Center and Heidi Collins for a robotics demo. Bob Madden's performance doubles as a demo. Lisa will ask husband Michael to do a honey demo.
- j. **Mission Statement Banner**: The committee discussed a layout for the step and repeat sign. Lisa will continue to work on it. Pictures taken at this year's celebration of artists at work will be included.
- k. **License Plate Discussion** (*Diana*): Diana has decided to contact Rosemay Day from the Friends of the Library to offer our support if they would like to pursue the Aquidneck Island License Plate. The committee would hold a contest for the design.
- l. **Upcoming Events**: MHS Chorus will be performing at Ochre Court on 6/5 at 7:00 pm. The Middletown High School Band concert is next week.

New Business - No new business.

Next scheduled meeting: June 24, 2013 at Middletown Police Station.

Meeting adjourned at 6:20 pm.

Respectfully Submitted by Amy Cordeiro for Carmela Geer