

Lunch was provided by the Meadowbrook Inn. Sponsored by Charlestown EMA

Called to Order at 12:00 PM

Approval of Minutes: Motion to dispense and approve. Seconded by Kevin Gallup

Previous Business

Sub-Committee Work Group Reports:

- Secretary's Position: Vacant: Members were told that it will be filled at the next meeting**
- By-Laws - Vacant – Sub-Committee Chair: Members were told that it will be filled at the next meeting**
- Communications – Chief Nathan Barrington – Sub-Committee Chair: No communications to report**
- Emergency Response Plan – Vacant – Sub-Committee Chair: No report at this time**

New Business

- EMAIL Update: The LEPC was in the process of creating a new email address in order to keep the process transparent and consistent. The new address will be tested and announced at the next meeting.**
- By-Laws: Our By-Laws need to be updated. The Chair will serve as an advisor to the process. If not filled by the next meeting, a subcommittee will be appointed.**
- Tier II Reporting: 2015 Requirements have not been released by EPA, as of yet. However, we are expecting some minor changes to next year's reporting.**
- Tier II 2014 Reporting facilities: Chairman Coutoulakis was pleased**

to report that LEPC 4 had 105 submissions to the District.

- Emergency Response Plan: A motion was made and accepted to pursue a grant request in order to complete our LEPC District plan. CDR Maguire has offered to prepare our corrections and additions. A report will be presented at the next meeting.**
- Pictometry: A motion was made and seconded to make a grant request in order to request a “fly-over” for our district to update our aerial photography. An update will be given at the next meeting.**
- Training Requests and Update: There were no requests at this meeting for training**
- Miscellaneous: Tina Alborg from the RI Fire Academy was present and made a brief presentation on the importance of our first response agencies to make their HMEP requests as soon as possible.**
- Message of Gratitude: Deputy Chief Robert Giglietti, NKFD announced his retirement. The LEPC presented a small token of gratitude along with our thanks.**

Chemical/Hazardous Materials Incidents: No reports

Membership: Welcoming Greencore USA and Crestwood Services, LLC

Adjourned: Meeting was adjourned at 1330 Hours.

Respectfully,

E. Stefan Coutoulakis

LEPC 4 Chairman