

**Meeting Minutes, West Warwick Charter Review Commission
Wednesday July 7, 2010 6:30PM
Place: Town Hall, Managers Office
1170 Main Street West Warwick, RI**

A. Meeting called to order by Commission Chairman Henseler at 6:35PM

B. Pledge of Allegiance

C. Roll Call-

Members present:

Sean Henseler	Frank Parente, Sr.
Brian Tucker	Giovanni Calise
Mark Bourget	Felix Appolonia
Joseph Gardosik	

Members absent:

Ronald Nunes	Barbara Tabak
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D. Secretary determines a quorum is present. No audience present.

E. Motion to waive and accept previous meeting minutes by Mark Bourget. Second by Vice-Chair Calise. Motion carried by unanimous vote.

F. Chairman review of old business- Review of documentation created by the Chairman to track complete list of Council recommendations.

G. Motion made by Felix Appolonia to have members of the Commission recuse from voting on items that have a conflict of interest in dealings with the Town of West Warwick. Any Members having direct business ties would not vote on related Charter items. Second by Chairman Henseler. Motion carried by unanimous vote.

H. Vice-Chair Calise to research item #23- 1 Solicitor/Attorney representing Town Council and School Committee.

I. Roger Bertrand, 22 Rita St.- Would like to see continuation of school sports, recommends continuation of town financial meeting . Would also like to see alternate dates for town meetings and a stipend be given to entice voters to attend town financial meeting.

J. Items from master list passed by Commission vote to move forward to recommend to Council:

- I. #1 (Article 307) Majority vote by Council to remove Town Manager 7-0 Vote**
- II. Article 1001- Majority vote to remove Town Clerk. 5-2 Vote**
- III. #2 (Article 1901) School Committee Elected by ward. 5-2 Vote**
- IV. #3 (Article 1902) Mandatory training for School Committee members within one year. 5-2 Vote**

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- V. #11 (Article 403B) If a Council member dies, resigns with less than one year remaining on term Council will appoint new member chosen by committee from same party. 5-2 Vote**
- VI. #12 (Articles1506/1611/1612) Combine language to make Director of Building and Zoning answer directly to Town Manager and clearly define duties of the position. 7-0 Vote**
- VII. #14 (Article 706B) Raise minimum bid limit to \$1,000. 7-0 Vote**
- VIII. #7 Require full-time Town Planner position with duties to include economic development. Position cannot be held by Town Manager. 7-0 Vote**
- IX. Article 901-Require Director of Personnel who shall not be the Town Manager. Position will file bi-annual reports and screen all pension applicants. 7-0 Vote**

K. Items moved to "Tucket List" and Henseler List (in addition to previous list):

- 1. (H) Item 4 Article1906- School Committee to retain services of independent Council. 0-7 Vote**
- 2. (T) Item #5 Boards/Commissions to file quarterly reports to Council**
- 3. (T) Article 2004- At least one Pension Board member to be pension holder. 0-7 Vote**
- 4. (H) Elected officials not eligible to sit on any board or commission. 0-7 Vote**
- 5. (T) Article 705K- Prepare financial statement report within 180 days for Council. 0-7 Vote**
- 6. (T) Article 503- Require minimum voter attendance for FTM. Vote 0-7**
- 7. (T) Article 1802- Director of Human Svcs. Appointed by Council. 0-7 Vote**
- 8. (T) Article 509- Malcolm Moore's language clean-up recommendations. 0-7 Vote**
- 9. (T) Article 706F- Require vendors to issue bills within 60 day period. Vote0-7**

L. Chairman Henseler to speak with Solicitor Williamson re:

- **1 Solicitor for Council wrt RI 16-2—One attorney for both Council and School Committee**
- **Minimum language wrt implementing mayoral form of government**
- **Creation of chart of accounts- Can town use one set of accounting books**
- **Fiscal year change and state legislation- delay town fiscal year?**

M. Next meeting agenda- Commission to finalize list of recommendations to Council and define language.

N. Next Meeting July 15, 2010 6:30PM

M. Motion to adjourn made by Felix Appolonia, second by Joseph Gardosik. Motion carries by unanimous vote. Meeting adjourned at 9:30PM.