

**Meeting Minutes, West Warwick Charter Review Commission
Wednesday June 9, 2010 6:30PM
Place: Town Hall, Managers Office
1170 Main Street West Warwick, RI**

A. Meeting called to order by Commission Chairman Henseler at 6:40PM

B. Pledge of Allegiance

C. Roll Call-

Members present:

Sean Henseler

Barbara Tabak

Brian Tucker

Giovanni Calise

Mark Bourget

Felix Appolonia

Joseph Gardosik

Ronald Nunes

Member absent:

Frank Parente, Sr.

D. Secretary determines a quorum is present. No audience present.

E. Motion to waive and accept previous meeting minutes by Ronald Nunes. Second by Vice-Chair Calise. Motion carried by unanimous vote.

F. Chairman review of old business- Add one addition item to list of Council recommendations- Each Board/Commission required to file reports on a regular basis to the Town Council.

G. Article 1607-1609- Ron Nunes and Chairman Henseler to draft verbiage to enhance powers of Economic Development Commission and create liaison to Town Council.

H. Article 706- Motion made by Chairman Henseler to raise minimum bid for supplies/services to \$5,000., telephone bid would range from \$5,001. to \$25,000. and formal bid process would exceed \$25,001. Motion second by Barbara Tabak. Motion carried by unanimous vote and item will be added to the list of recommendations to Council.

I. Public comment: Louis Pinga- Would like to see final recommendation list posted for public review before Town Council deliberates.

J. Motion made by Joseph Gardosik to add formal performance reviews to job descriptions for each major department head and to add the position of Director of Personnel. Motion second by Vice-Chair Calise. Motion carried by unanimous vote and item will be added to the list of recommendations to the Council.

K. Article 1506- Motion made by Chairman Henseler to add duties to the building officials position. Position would report directly to the Town Manager and would combine building and zoning. Position would cover code enforcement, building and zoning, etc. Motion second by Vice-Chair Calise. Chairman Henseler and Joseph Gardosik to craft language. Motion carried by unanimous vote and item will be added to the list of Council recommendations.

L. Article 2006- Motion made by Chairman Henseler to require one town employee who is a pensioner to the pension board. All unions would submit one name to the Council and Council would then choose board Member. Motion second by Mark Bourget. Motion carried by unanimous vote and item will be added to the list of recommendations to the Council.

M. Add Article- Motion made by Secretary Tucker to require all billing for town services, supplies, etc. be billed at a maximum of 60-day basis. Motion second by Ron Nunes. Motion carried by unanimous vote and item will be added to the list of Council recommendations.

N. Chairman Henseler to review two items with Town Solicitor: What language is necessary to return to a mayoral form of government and what is needed for the Town to change the financial town meeting and the town's fiscal year?

O. Mark Bourget to craft language for watchdog group to watch for Charter adherence.

P. Meeting agenda will remain the same for the next meeting.

Q. Motion to adjourn made by Ron Nunes. Motion second by Vice-Chair Calise. Motion carried by unanimous vote. Meeting adjourned at 9:55PM.