

**Meeting Minutes, West Warwick Charter Review Commission
Wednesday, March 3, 2010 6:30PM
Place: Town Council Chambers, Town Hall
1170 Main Street West Warwick, RI**

A. Meeting called to order by Commission Chairman Henseler at 6:35PM

B. Pledge of Allegiance

C. Roll Call-

Members present:

Sean Henseler	Joseph Gardosik
Frank Parente, Sr	Brian Tucker
Giovanni Calise	
Barbara Tabak- Absent	Felix Appolonia- Late
Mark Bourget- Absent	Ronald Nunes- Late

D. Secretary determines a quorum is present. No audience members present. Guest speaker Malcolm Moore present.

E. Motion made by Vice-Chair Calise to waive to reading of the previous meeting minutes. Motion second by Frank Parente, Sr. Motion carries by unanimous vote.

F. Motion made by Joseph Gardosik to accept previous meeting minutes. Motion second by Ron Nunes. Motion carries by unanimous vote.

G. Chairman Henseler review of old business

H. Guest Speaker, Finance Director Malcolm Moore:

- Discussion to change town fiscal year to end after state F/y to better judge state funding to Town
- For general accounting purposes suggest one set of accounting books for School Dept and Municipal Government
- Article 502A- Recommend date change from 1st Monday in February to 1st Monday in March to ease budget creation.
- Articles 502C-502G- No change
- Article 503 Recommend a minimum voting public to approve town budget at Town Financial Meeting
- Articles 504-508 No change
- Article 509- Recommend language change to "maintain fund at 5% once 5% of budget is attained for Rainy Day Fund"
- Article 6- No change
- Article 706B- Recommend that percentage of budget total budget be used for minimum non-bid amount to increase amount as budget is raised to keep pace with economic times. Suggested percent is .015.
- Article 706F- Recommend language change to "Nationwide agreement" to take advantage of better buying power instead of current "state and other government agencies"

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- **Articles 801-805- No change**
- **Article 806- Eliminate language "covered by state guidelines"**
- **Article 807- No change**
- **Article 902- Recommend language change to "which may be the Director of Personnel"**
- **Article 11- No change**

I. Article 10- Commission discussion to amend article to have simple majority of Town Council vote to remove Town Clerk.

J. Set agenda for next meeting to cover Articles 13-18. Chairman Henseler to invite Police and Fire Chiefs as guest speakers. Chairman will also get date set for next meeting.

K. Motion to adjourn made by Chairman Henseler. Motion second made by Secretary Tucker. Motion carries by unanimous vote. Meeting adjourned at 9:20.