



# Blackstone Valley Prep Mayoral Academy

## Minutes

### Board Meeting

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#### **Date and Time**

Friday April 1, 2016 at 5:00 PM

#### **Location**

Central Falls Council Chambers: 580 Broad St., Central Falls

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#### **Board Members Present**

D. McKee, J. Almond, J. Diossa, J. Giraldo, J. Waters, M. Gwynn, W. Murray

#### **Board Members Absent**

J. Morton

#### **Guests Present**

A. Afonso, C. Colarusso, C. Heng, C. Losea, D. Waugh, Elsa Dure, Erica Moser, J. Chiappetta, Jonathan Santos Silva, M. DeMatteo, Sara Tucker

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

J. Diossa called a meeting of the board of trustees of Blackstone Valley Prep Mayoral Academy to order on Friday Apr 1, 2016 @ 5:12 PM at Central Falls Council Chambers: 580 Broad St., Central Falls.

#### **C. Approve Minutes 2-29-16**

W. Murray made a motion to approve minutes from the Board Meeting on 02-29-16.

J. Giraldo seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Public Comment

### A. Public Comment

No public comment

## III. Consent Agenda

### A. Executive Director Report

Discussion of highlights:

- Talent and recruitment updates - we are in the process of hiring for next year; it is a continuous challenge to keep up with growth and attrition, BVP is working on staff retention and school culture initiatives as discussed at previous meetings.
- Fundraising is necessary for growth and facilities; BVP is working on plans for a potential Capital Campaign

D. McKee made a motion to accept the Executive Director's report as presented and discussed.

J. Giraldo seconded the motion.

The board **VOTED** unanimously to approve the motion.

### B. Finance Director Report

Discussion of highlights:

- Revenue and year-to-date expenses tracking well and according to goals/target

W. Murray made a motion to accept Finance Director's report as presented.

J. Giraldo seconded the motion.

The board **VOTED** unanimously to approve the motion.

## IV. Previous Agenda Items

### A. Staff and Family Retention Initiatives

Discussion re: High School Bell times, continued from previous meeting.?

Based on analysis of the current High School schedule structure, bus routes, network-wide bell times, and potential financial impacts, J. Chiappetta recommended that BVP modify the High School schedule for the 2016-17 school year as follows:

- Doors open at 8:10am (same as 2015-16)
- Buses depart campus at 3:30 (1 hr 10 min earlier than 2015-16)
- For the High School only, all days will be the same length of 7 hr, 20 min (no early dismissal Wednesdays)

To support these changes, "Block Zero" will be replaced by optional after-school activities, and teachers will have daily professional development sessions in place of an extended Wednesday-only professional development program.

J. Waters made a motion to accept the recommendation to modify the High School schedule and length of day for the 2016-17 school year.

D. McKee seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **V. New Business**

### **A. Personnel appointments: Head of School, ES2**

J. Chiappetta proposed Sara Tucker as the new Head of School for Elementary School 2. Mrs. Tucker currently serves in a Dean position at ES2.

J. Waters was part of the interview process, and endorsed the recommendation. Mrs. Waters felt that Mrs. Tucker is absolutely ready for the position and is confident that she will excel in the role. J. Diossa also met with Mrs. Tucker and commented on her passion, confidence, and supportive leadership style.

J. Almond made a motion to accept the recommendation to appoint Sara Tucker as Head of School for Elementary School 2.

D. McKee seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. 2016-17 School year budget presentation**

C. Losea presented a first draft of budget figures for the 2016-17 School Year. The budget will be ready for approval in May, and is subject to Statewide funding formula decisions.

The Board discussed the need to form a Finance Committee to help oversee the process, particularly in light of pending legislation. The committee will consist of C. Losea, J. Almond, J. Diossa, and others.

### **C. Ethics 2015 Financial Disclosure Statement**

All Board members are required to submit the statement, and should have received notices in the mail.

## **VI. Executive Session**

### **A. Real Estate**

D. McKee made a motion to Enter Executive Session per R.I. Gen. L. § 42-46-5(a) (5) (Real Estate).

W. Murray seconded the motion.

The board **VOTED** unanimously to approve the motion.

J. Giraldo made a motion to exit Executive Session.

D. McKee seconded the motion.

The board **VOTED** unanimously to approve the motion.

J. Giraldo made a motion to seal the minutes of the Executive Session.

J. Almond seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VII. Closing Items**

### **A. Report from Executive Session**

On behalf of J. Diossa, A. Afonso reported out from Executive Session.

The Board held discussions and voted relative to real estate on Jones Street, and the negotiations will proceed in accordance with the vote taken by the Board in Executive Session.

J. Diossa made a motion to accept the report from Executive Session.

J. Almond seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B.Adjourn Meeting**

J. Giraldo made a motion to adjourn the meeting.

J. Waters seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:24 PM.

Respectfully Submitted,

B. Dowd