



# Blackstone Valley Prep Mayoral Academy

**PERSEVERANCE. RESPECT. INTEGRITY. DISCIPLINE. ENTHUSIASM.**

## **Rhode Island Mayoral Academies<sup>SM</sup> Blackstone Valley**

### **Board of Directors Meeting Agenda**

**Monday, July 23, 2012  
5:30PM**

**Blackstone Valley Prep Elementary Cafetorium  
291 Broad Street, Cumberland**

#### Board Members in Attendance:

Mayor Dan McKee  
Joe Almond  
Angelo Garcia  
John Morton  
Ken Vaudreuil

Also present were Executive Director Jeremy Chiappetta, Secretary Daniel Waugh, BVP Team Members Jen LoPiccolo, Colleen Colarusso, Lori McEwen, David Lauck; and RIMA Team Members Drew Allsopp, Christine Lopes.

#### **Meeting Called to order at 5:33 PM by Mr. Dan McKee.**

1. A Motion made by Joe Almond and seconded by Ken Vaudreuil to approve the June 18 meeting. **The motion passed on the following vote- AYE: McKee, Almond, Garcia, Morton, Vaudreuil. NAY: None.**

#### 2. Board Chair Remarks

Chairman McKee formally congratulated the team for their accomplishments as RIDE has just announced BVP Middle was 1 of only 3 commended middle schools in the state. Furthermore, Mr. McKee wanted to acknowledge Angelo Garcia's year of service to the board.

#### 3. BVP Monthly Financial Update by David Lauck, Director of Finance

- David shared that projected outcomes in line with what has been discussed throughout the year. Revenue right in line and surplus projected just less than \$200,000.
- The audit field work for the 2011-12 academic year has already been scheduled to begin in September and.





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- Moving forward, the financial update will include a financial narrative (management discussion and analysis) to provide a better informed conversation. John Morton asked whether the format was going to change in the coming fiscal year to which David reiterated that the narrative mentioned a bit ago was the format changed mentioned earlier.

#### 4. Executive Director Evaluation

- Dan McKee requesting that prior to the next meeting the compensation committee meeting could convene. Angelo reiterated that he attended the meetings before and will happily serve on this committee again even though his year on the board will have ended. It was recommended that Stephanie Noris and Ken Vaudreuil continue to serve on the committee as well.

5. Introduction of New Board Members: Jeremy Chiappetta shared that both of the new board members had vacations scheduled and could not attend the July meeting but both had been appointed by the RIMA board meeting. We will welcome them formally at the August meeting. They are:

- a. Patrick Carey is a Sr. VP at Bristol County Savings Bank, who is also on the board of the Pawtucket YMCA. He participated in the search for the Director of Finance.
- b. Julie Casimiro is development director for Children's Friend and has also agreed to join the board.

#### 6. ED Report

a. Data report for the 2012-13 school year presented in ppt to the board in partnership with Jess Bunnell, Operations Senior Associate. Angelo Garcia asked about whether we have begun to think through how we will hold ourselves to continued growth. Lori McEwen spoke to some initial teacher training in place for August. Jeremy reiterated that Terra Nova has revealed some decline in 2<sup>nd</sup> grade reading and that has become a call to action for the team. Mayor McKee asked about forecasting as we think about growth in the year ahead. Jeremy shared that the team is seeing; 50+ middle schoolers attending Summer Academy.

b. Staffing Update: Since the last meeting, BVP has filled the role of Social Worker and Nurse Teacher. We continue to work to fill the following positions for our hiring plan for 2012-2013, with a handful of vacancies to fill:

- Accountant/Controller (posted)
- Science (posted)
- Music (posted)
- Spanish (Part-time) (posted)
- Network Admin/Logistics (posted)
- 1:1 MS (reviewing staffing agencies)
- 1:1 ES (CNA) (reviewing staffing agencies)
- Custodial / Maintenance (for Fairlawn site)





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In addition, BVP continuously works to meet and vet high quality highly talented individuals that may be interested in subbing, consulting, or in case of unexpected staffing changes.

c. 2012 Enrollment: BVP is planning to enroll 81 per grade per school for grades K-3 and 5. BVP will maintain current enrollment levels for grades 6 and 7 of 100 per grade for a total expected enrollment of 767.

d. District-charter Compact: Several BVP teachers are involved in the district-charter compact teacher collaboration efforts – an initiative to have several district and charter teachers working together on key tasks. BVP teachers are engaged on several initiatives including co-teaching, special education, and elementary literacy Common Core alignment work.

Moreover, the compact has been advanced to final stages of a process for a \$10MM facility fund to support the financing of new or renovation projects for high quality seats.

7. Motion made to go into Executive Session by John Morton and seconded by Ken Vaudreuil for matters pursuant to R.I. Gen. L. § 42-46-5(a)(5), acquisition or lease of real estate specific to the Roosevelt property. **The motion passed on the following vote- AYE: McKee, Almond, Garcia, Morton, Vaudreuil. NAY: None.**

\*\*\* EXECUTIVE SESSION \*\*\*

John Morton made a motion to come out of Executive Session which was seconded by Ken Vaudreuil. **The motion passed on the following vote- AYE: McKee, Almond, Garcia, Morton, Vaudreuil. NAY: None.**

Ken Vaudreuil made a motion to seal the Executive Session minutes which was seconded by John Morton. **The motion passed on the following vote- AYE: McKee, Almond, Garcia, Morton, Vaudreuil. NAY: None.**

8. Discussion: Highbar Board Meeting Guide and Materials

Joe Almond asked whether there could be a written report from a consent agenda that would be published allowing the board meetings to move into the pressing issues at hand. Highbar would be used as a repository. The annual cost for this resource was discussed. Chiappetta clarified that there is nothing in the marketplace currently that





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competes with this tool. Dan McKee reiterated that the time line for implementation of this tool or one like it may be determined by the frequency. Joe Almond recommended that Jeremy investigate further the compatibility of the tool with a public board subject to open meeting laws as that RIMA-BV board must do.

9. Public Comment—No public comment offered

10. Adjournment—without objection, Dan McKee adjourned the meeting at 7:30PM

