

REGULAR MEETING of the Burillville Charter Review Commission held Wednesday December 2, 2015 at 7:00 PM in the Town Council Chambers, Town Building, 105 Harrisville Main St., Harrisville, RI.

MEMBERS PRESENT Robin Schutt, Dennis Anderson, Kelly C. Hunt, James Alix, Donison Allen, David Houle, Arthur R. Hurley, James A. Langlois and Elizabeth Lees

MEMBERS ABSENT None

1. MINUTES

VOTED to accept the minutes of the November 18, 2015 meeting and dispense with the reading of said minutes.

Motion by James Alix, Motion passed unanimously

2. PUBLIC COMMENT None

3. INVOICES

VOTED to approve invoice #01 from Kerri Lockaby in the amount of \$448.

Motion by Arthur Hurley, the motion passed unanimously

4. BUSINESS CONSIDERED AND ACTED UPON

A) VOTED to receive and file submission #23 from James Langlois, Chairman Burrillville Redevelopment Agency. No changes recommended.

Motion by Arthur Hurley, the motion passed unanimously

B) VOTED to open consideration and action on item #24, B §10.05(A) Arthur Hurley, Budget & Procedures relative to the schedule of department budget submissions.

Motion by Donison Allen. The motion passed unanimously.

MOTION that we change the first Monday in February to the second Monday in January in §10.05A.

Motion by Dennis Anderson.

Discussion: There was discussion that the School Department and other departments be notified of the proposal before the Commission acted. The motion was withdrawn.

CIP: There was discussion of whether it might be beneficial to recommend that the capital improvement program be spelled out in the Charter rather than in a town ordinance.

VOTED that we will not take that under consideration.

Motion by James Langlois. The motion carried unanimously.

C) VOTED to schedule for December 16, 2015 #25 C §10 & §11 submission by Mary Ryan, relative to Budget process & various other sections.

Discussion: The submission was reviewed.

Motion by James Langlois, the motion passed unanimously

D) VOTED to open #26 B §19.14 & §3.04 (D) from James Alix, Charter Review Commission, relative to excused absences from boards & commissions.

Motion by James Langlois, the motion passed unanimously

Discussion: The CRC discussed the method of excusing absences from town council meetings[§3.04(D)] school committee meetings [§11.04(D)] and other board and commission meetings [§19.14]. There was discussion of whether town councilors and school committee members should be excused “by majority vote” as members of other boards must be. The CRC will discuss further when meeting with elected officials on January 7, 2016 meeting.

VOTED to put that on the docket for the Council to discuss.

Motion by Arthur R. Hurley.

The motion was amended to include the Town Council and the School Committee.

MOTION by Arthur Hurley. The motion, as amended, passed unanimously.

E) Consider and act upon changes to the CRC January meeting dates.

VOTED to open by James Langlois. The motion passed unanimously.

VOTED that the January 6th regular meeting with general public and employee interviews actually be changed to January 7th and it would be for the elected officials interviews; and the January 20th meeting be cancelled.

Motion by Dennis Anderson. The motion passed unanimously

F) Louise Phaneuf, Town Clerk, will contact Town Council, School Committee and Personnel Board regarding moving the January 20th meeting date to January 7th. There were no votes taken.

G) Item #16, correspondence from Louise Phaneuf, Town Clerk, regarding article 18, other offices & commissions.

VOTED to open by Arthur R. Hurley. The motion passed unanimously.

Discussion: The CRC reviewed how boards and commission are established outside of the Charter, including Burrillville Extended Care, Juvenile Hearing Board, Housing Authority, Library Board of Trustees, Narcotics Guidance Council, Sewer Commission, Board of Administration and the Rubbish & Recycling Committee.

VOTED to leave boards and commission as far as inclusion in the Charter as is.

Motion by James Alix, the motion passed unanimously

H) VOTED to open possible recommendation of changes to §18.03 Sealer of weights and measures and §18.05 Department of public welfare.

Motion by Dennis Anderson. The motion passed unanimously.

Discussion: The CRC discussed positions of Sealer of weights and measurements and Department of Public Welfare.

VOTED to eliminate §18.03 for forwarding to the voters.

Motion by James Alix. The motion passed unanimously

VOTED to eliminate §18.05 Department of Public Welfare from the Charter.

Motion by James Alix. The motion passed, eight in favor, one opposed. Voting in favor were Robin Schutt, Dennis Anderson, Kelly C. Hunt, James Alix, David Houle, Arthur R. Hurley, James A. Langlois and Elizabeth Lees. Donison Allen voted in opposition.

5. COMMUNICATIONS

l) Correspondence from Louise Phaneuf, Town Clerk, regarding prohibitions related to membership on multiple boards.

VOTED to leave the Sewer Commission and Redevelopment Agency as is because state law is guiding that.

MOTION by Arthur R. Hurley. The motion passed unanimously.

VOTED to open discussion of the planning and zoning prohibition.

Motion by Donison Allen. The motion passed unanimously.

Discussion: The CRC reviewed the Charter provisions related to the

Planning Board and the Zoning Board of Review.

VOTED to leave it alone.

Motion by Kelly C. Hunt. The motion passed unanimously.

J) Correspondence from Louise Phaneuf, Town Clerk, regarding membership of the Redevelopment Agency §18.08.

VOTED to open by Kelly Hunt. The motion passed unanimously.

Discussion: The state law relative to Redevelopment Agencies was reviewed.

VOTED to leave it like it is.

Motion by Kelly C. Hunt, motion passed unanimously.

VOTED to receive and file listing of agenda items to date.

Motion by James Alix, The motion passed unanimously

VOTED to receive and file listing of submissions to date.

Motion by James Alix, The motion passed unanimously

6. GENERAL DISCUSSION OF THE PROJECT

The CRC discussed creating time limits for public discussion. The consensus was that time limits would be set when and if needed.

Louise Phaneuf noted that she had informed the Sewer commission of Margaret L. Dudley;'s submission related to Sewer Commission employment agreements.

VOTED to adjourn at 8:25 PM

Motion by Arthur Hurley, the motion passed unanimously.

The meeting was recorded