

Regular meeting of the Burrillville Charter Review Commission held Monday September 21, 2009 at 7:00 P.M. in the Town Council Chambers, 105 Harrisville Main St., Harrisville for and within the Town of Burrillville.

MEMBERS PRESENT: Aaron Coutu, Michael Keable, David Ketcham, Valerie Ann Leduc, David Marcotte, Kevin Menard, Leo Plouffe and Barbara Schouboe

MEMBERS ABSENT: Gregory Degnan

1. VOTED to accept the minutes of the regular meeting held August 31, 2009; and dispense with the reading of said minutes.

Motion by Valerie Leduc, seconded by David Marcotte; the vote was unanimous by the members present.

2. Unfinished Business to be considered and acted on:

CR-2 Report by David Ketcham

• The Charter Review Commission members welcomed Cheryl Commendatore as the new Administrative Assistant.

3. New Business to be considered and acted on:

CR-6 Consider and act on approval of invoices:

VOTED to approve payment of \$29.92 for postage for the mailing of the Charter Review Commission memorandum/forms to board and commission members.

Motion by Leo Plouffe, seconded by Kevin Menard; the vote was unanimous by all members present.

CR-7 Consider and act on approval of proposal advertisements:

a) VOTED to approve two-page amended advertisement to run in the Bargain Buyer on September 29, 2009 and October 13, 2009; amended to include two public meeting dates.

Motion by Leo Plouffe, seconded by Aaron Coutu; the vote was unanimous by all members present.

VOTED to approve Bargain Buyer Advertisement with a change in the second publication date.

Motion by Kevin Menard, seconded by Mike Keable; the vote was unanimous by all members present.

b) MOTION to approve other advertisements and ad dates.

No action was taken at this time.

CR-8 Correspondence from Louise R. Phaneuf, Burrillville Town Clerk, regarding the Charter Review Commission budget.

Motion to receive and file by Kevin Menard, seconded by Barbara Schouboe; the vote was unanimous by all members present.

CR-9 VOTED to approve the amended Commission calendar for September 9, 2009 through November 30, 2009, with option to make further changes as deemed necessary.

Motion by Kevin Menard, seconded by David Marcotte; the vote was unanimous by all members present.

CR-10 Submissions to date

General discussion on submissions

4. Other discussion

It was decided by the Commission Committee that information concerning meetings would be exchanged via Microsoft 2003.

5. Items for future agenda

Future agenda topics will be sent to the Administrative Assistant

6. Adjournment

The meeting adjourned at 7:40. Motion by Kevin Menard, seconded by Mike Keable; the vote was unanimous by all members present.

Meeting minutes by Cheryl Commendatore