

**Town of Middletown Audit Committee
Minutes
Regular Meeting of the Committee
Monday, September 17, 2018**

A regular meeting of the Audit Committee was held on Monday, September 17, 2018, at 6:00 PM at Middletown Town Hall, 350 East Main Road, Middletown, RI 02842.

Roll Call

Audit Committee Members

Robert J. Sylvia	Town Council President	Present
Paul M. Rodrigues	Town Council Vice-President	Present
Barbara A. VonVillas	Town Council	Present
Kellie Simeone	School Committee Chairperson	Absent
	Alternate	
Theresa M. Spengler	School Committee	Absent
Liana Ferreira-Fenton	School Committee	Absent

Others Present

Shawn J. Brown	Town Administrator	Present
Rosemarie K. Kraeger	School Superintendent	Present
Linda Savastano	Assistant Superintendent	Present
Marc W. Tanguay	Finance Director	Present
Cynthia Brown	School Business Manager	Present
Elaine Colarusso	Deputy Finance Director	Present
Barbara Fenlon	Accounting Manager	Present
Kyle Connors, Audit Partner	Hague, Sahady & Co., P.C.	Present
Christine Kolev, Supervisor	Hague, Sahady & Co., P.C.	Present

Agenda

1. Motion: To Approve the audit committee minutes from January 16, 2018 regular meeting.
Vote: Robert J. Sylvia made a motion to accept minutes and was seconded by Paul M. Rodrigues and approved unanimously.
2. Introductions of audit firm, Hague, Sahady, & Co., P.C. and Town.
3. Committee received and reviewed presentation made by Kyle Connors titled Town of Middletown Audit Committee. Documents distributed include:
 - a. Presentation, Town of Middletown Audit Committee – Presentation on file at the finance office
4. Independent Auditors Review – Kyle Connors reviewed Auditor’s and Management’s responsibilities, required communications, approach to the audit and the timeline and deliverables of the audit.

Town of Middletown Audit Committee Minutes from Regular Meeting September 17,2018

Meeting adjourned at 6:16

Respectfully submitted,

Marc W. Tanguay, Finance Director

DRAFT