

**Town of Middletown Audit Committee
Minutes
Regular Meeting of the Committee
Monday, October 16, 2017**

A regular meeting of the Audit Committee was held on Monday, October 16, 2017, at 5:00 PM at Middletown Town Hall, 350 East Main Road, Middletown, RI 02842.

Roll Call

Audit Committee Members

Robert J. Sylvia	Town Council President	Present
Paul M. Rodrigues	Town Council Vice-President	Present
Barbara A. VonVillas	Town Council	Present
Kellie Simeone	School Committee Chairperson	Present
	Alternate	
Theresa M. Spengler	School Committee	Present
Liana Ferreira-Fenton	School Committee	Present

Others Present

Shawn J. Brown	Town Administrator	Present
Rosemarie K. Kraeger	School Superintendent	Present
Linda Savastano	Assistant Superintendent	Present
Marc W. Tanguay	Finance Director	Present
Raquel Pellerin	School Business Manager	Present
Barbara Fenlon	Accounting Manager	Present
Kyle Connors, Manager	Hague, Sahady & Co., P.C.	Present

Agenda

1. Introductions of audit firm, Hague, Sahady, & Co., P.C. and Town.
2. Committee received and reviewed presentation made by Kyle Connors titled Town of Middletown Audit Committee. Documents distributed include:
 - Audit Committee, Regular Meeting Notice
 - Presentation, Town of Middletown Audit Committee – Presentation on file at the finance office
3. Independent Auditors Review – Kyle Connors reviewed Auditor's and Management's responsibilities, required communications, approach to the audit and the timeline and deliverables of the audit.

Meeting adjourned at 5:30

Respectfully submitted,

Marc W. Tanguay, Finance Director