

**Town of Middletown Audit Committee
Minutes
Regular Meeting of the Committee
Wednesday, October 6, 2010**

A regular meeting of the Audit Committee was held on Wednesday, October 6, 2010, at Middletown Town Hall, 350 East Main Road, Middletown, RI 02842.

Roll Call

Audit Committee Members

Christopher T. Semonelli	Town Council President	Excused
Edward J. Silveira, Jr.	Town Council	Excused
Barbara A. VonVillas	Town Council	Present
Michael F. Crowley	School Committee Chairperson	Excused
Theresa M. Spengler	School Committee	Present
Lynne S. Dible	Finance/HR Director	Present
Raquel Pellerin	School Business Manager	Present

Others Present

Shawn J. Brown	Town Administrator	Excused
Deborah Barrett	Accounting Manager	Present
Frank J. Champi, Principal	LGC&D	Present
Joan Tracey, Sr. Audit Manager	LGC&D	Present

Agenda

Frank Champi reviewed the following areas with the Audit Committee

Audit Committee Discussion and Independent Auditors Review:

- Purpose, responsibilities and role of the Audit Committee
- Responsibilities and role of Management in the annual audit process
- LGC&D's (audit firm) responsibilities role in the annual audit process
- The audit planning process, fraud discussion, scope of the audit, preliminary audit schedule and resulting audit deliverables
- Overview of new GASB pronouncements, Statement No. 50 (Intangible asset reporting) and Statement No. 54 (Fund Balance reporting).
- Review of Government Accounting Standards (GAS) and the Single Audit requirements
- Preliminary audit work and related findings

Respectfully submitted,

Lynne S. Dible, Finance / HR Director