

**GOVERNOR'S WORKFORCE BOARD RI
BOARD DEVELOPMENT COMMITTEE
APRIL 29, 2011**

MEETING MINUTES

Members Present: Sharon Moylan, Pheamo Witcher, Robert Nangle
Staff Present: Lisa D'Agostino, Dan Brown, Maureen Mooney
Location: RI Department of Labor & Training, Cranston, RI

Chair Moylan called the meeting to order at 10:30 a.m. and welcomed everyone.

A motion was entered to approve the minutes of the 2/17/11 Board Development Committee meeting.

VOTE: R. Nangle moved to approve, seconded by P. Witcher. All approved.

GWB 2011 Annual Meeting Update

Chair Moylan asked for an update on the arrangements for the annual meeting. L. Hart reported that the Save the Date emails have gone out and that the invitations are being printed next week. She noted that the pocket folder would include the names of the board members. L. Hart reported on the video noting that IYRS, Quality Partners, Tech Collective and the Hospitality Association would all be participating along with others. Lisa D'Agostino provided some background information on the Industry Partners and how the video related to the theme of the annual meeting. L. Hart reported that the length of the video is between 8- 10 minutes.

Innovation Award Recommendations

Chair Moylan asked for the recommendations from GWB staff on the Innovation Award. L. D'Agostino reported that the recommendations came from the pool of grant recipients from the period of June 2009 – 2010 and that the focus was on emerging industries, ones who showed growth and retained their employees. She noted that connections between training and the State Strategic Plan were important in making the recommendations.

L. D'Agostino reported that Ximedica, SEACORP and Betaspring were the recommendations by the staff for the award. She advised the committee of recent press relating to SEACORP and after discussion, it was decided not to choose that company for the award. After a discussion and a review of the criteria presented to the committee, it was decided that the award would be presented to Ximedica. Committee members agreed that the company is an innovative leader in the development of their product and services and is a high growth industry. In addition to this Ximedica showed a demonstrated effort in fostering the growth and skill development of the RI workforce. It was noted that Ximedica increased its workforce by 30% and added 28 jobs and that through their training grant 48 employees were trained.

Committee members suggested that an alternate be determined in the case Ximedica does not accept the award. L. D'Agostino indicated that she would inform the committee members of an alternate should that occur.

A motion was entered to approve the recommendation that Ximedica receive the Innovation Award.

VOTE: R. Nangle moved to approve, seconded by P. Witcher. All approved

Board Resource Guide Review

Chair Moylan asked committee members to review the Table of Contents for the Board Resource Guide. She asked if there were additional topics that committee members would like to include. Several suggestions were offered such as an overview of GWB accomplishments to date, a letter from the GWB Chair, and profiles on board members (perhaps with pictures). It was also suggested that a one page document summarizing the State Strategic Plan be added.

Adjournment

With no further business, Chair Moylan asked for a motion to adjourn the meeting.

VOTE: P. Witcher moved to approve, seconded by R. Nangle. All approved.

The meeting adjourned at 11:30 a.m.

Respectfully submitted,

Maureen Mooney