

DIVISION OF CUSTOMER SERVICES
CENTER FOR PROFESSIONAL BOARDS AND LICENSING
BOARD OF LICENSING FOR CHEMICAL DEPENDENCY PROFESSIONALS

3 CAPITOL HILL
CONFERENCE ROOM 104
PROVIDENCE, RHODE ISLAND

Wednesday, February 14, 2018
8:46 a.m.

OPEN SESSION MINUTES

BOARD MEMBERS IN ATTENDANCE

David Dorsey, LCSW, LCDS
Thomas Joyce, LCDP, CPRS
Ian Knowles, Public Member
Robert Marshall, LCDCS

BOARD MEMBERS NOT IN ATTENDANCE

Richard Froncillo, BS, LCDCS

STAFF MEMBERS IN ATTENDANCE

Alana Rodriguez, Board Manager
Anita Flax, assigned Legal Counsel
Julia Lorkiewicz, Department of Health Intern

1. Establishment of a quorum

A meeting of the Board of Chemical Dependency Professionals was held on Wednesday, February 14, 2018 at the Rhode Island Department of Health, Conference Room 104, 3 Capitol Hill, Providence, RI 02908. A quorum was established and the Open Session meeting was called to order at 8:46 a.m. on a motion by David Dorsey and seconded by Ian Knowles. Motion carried.

2. Presentation of the February 28, 2017 Open Session Meeting Minutes

Motion was made by David Dorsey and seconded by Robert Marshall to accept the Open Session minutes of February 28, 2017. The Board voted unanimously to approve the Open Session minutes as presented. Motion carried.

3. Board Manager Report

a. Announcements and Introductions

Alana Rodriguez introduced herself to the Board and gave a brief introduction. Mrs. Rodriguez introduced to the Board Anita Flax who is the assigned legal counsel to the Board.

b. Administrative Procedures Act

Mrs. Rodriguez explained to the Board the Administrative Procedures Act (APA), Regulatory process and the statutory reiteration revisions.

c. Licensee Information

Mrs. Rodriguez provided licensee information updates to the Board. In 2017 the Department licensed 7 Chemical Dependency Clinical Supervisors and 51 Chemical Dependency Professionals. There are currently 54 Chemical Dependency Clinical Supervisors and 442 Chemical Dependency Professionals active in the state.

d. Annual Calendar

Mrs. Rodriguez announced that the next Board meeting will be August 1 2018.

4. New Business

a. Review of the Statute and Rules and Regulations

The Board reviewed the reformatted and revised Rules and Regulations and provided regulatory recommendations and revisions. Motion was made by Ian Knowles and seconded by Thomas Joyce to approve the revised Rules

and Regulations. The Board voted unanimously to approve the revised Rules and Regulations. Motion carried.

5. Motion to adjourn to Closed Session

Motion was made by Robert Marshall and seconded by David Dorsey to adjourn to Closed Session at 9:15 a.m. Motion carried. Pursuant to Sections 42-46-4 and 42-46-5(a)(1) of the Rhode Island General Laws, for the purpose of discussing job performance, character, physical or mental health of applicants for licensure. Said individuals have been notified in advance by writing that they may request that the discussion be held at an open meeting. Also, pursuant to Sections 42-46-4 and 42-46-5(a)(4) of the Rhode Island General Laws, for investigatory proceedings regarding allegations of civil or criminal misconduct.

6. Motion to return to Open Session

Motion was made by Robert Marshall and seconded by Ian Knowles at 9:54 a.m. to re-open the Open Session and to seal the Minutes of the Closed Session pursuant to Sections 42-46-4, 42-46-5 and 42-46-7 of the Rhode Island General Laws. Motion carried.

7. Final Actions on all votes taken in Closed Session

- The board proposed action on one case.

8. Adjournment

The next Board of Chemical Dependency Professionals meeting will be held Wednesday, August 1, 2018 at 8:30 a.m. at the Rhode Island Department of Health, Conference Room 104, 3 Capitol Hill, Providence, RI 02908. Motion was made by Robert Marshall and seconded by David Dorsey to adjourn at 9:54 a.m. Motion carried.

Respectfully submitted,



Alana Rodriguez
Board Manager
Center for Professional Boards and Licensing