

DIVISION OF HEALTH SERVICES REGULATION  
BOARD OF LICENSING FOR CHEMICAL DEPENDENCY PROFESSIONALS

3 CAPITOL HILL  
CONFERENCE ROOM 104  
PROVIDENCE, RHODE ISLAND

Thursday, November 25, 2014  
8:30 AM

OPEN SESSION MINUTES

BOARD MEMBERS IN ATTENDANCE

David Dorsey, LCSW, LCDS  
Richard Froncillo, BS, LCDS  
Ian Knowles, Consumer Member

BOARD MEMBERS NOT IN ATTENDANCE

James Gillen, LCDP  
Robert Marshall, LCDP

STAFF MEMBERS IN ATTENDANCE

Arlene Hartwell, Board Manager

OTHERS IN ATTENDANCE

None

1. Establishment of a quorum

A meeting of the Board of Licensing for Chemical Dependency Professionals was held on Thursday, November 25, 2014 at the Rhode Island Department of Health, Conference Room 104, 3 Capitol Hill, Providence, RI 02908. A quorum was established and the Open Session meeting was called to order at 8:43 AM on a motion by Richard Froncillo and seconded by David Dorsey. Motion carried.

2. New Business

- Application Review Process
  - i. David Dorsey nominated Richard Froncillo for primary application reviewer. The board voted unanimously for Richard Froncillo to serve as the primary application reviewer during months when a board meeting is not scheduled and applicants await board approval for licensure.
  - ii. Richard Froncillo nominated David Dorsey for secondary application reviewer. The board voted unanimously for David Dorsey to serve as the secondary application reviewer during months when a board meeting is not scheduled, applicants await board approval for licensure, and the primary reviewer is not available.

3. Adjournment

The next Board of Licensing for Chemical Dependency Professionals meeting will be held Tuesday, February 24, 2015 at the Rhode Island Department of Health, Conference Room 104, 3 Capitol Hill, Providence, RI 02908. Motion was made by Richard Froncillo and seconded by David Dorsey to adjourn at 8:48 AM. Motion carried.

Respectfully submitted,



Arlene Hartwell  
Board Manager  
Office of Health Professionals Regulation