

DIVISION OF HEALTH SERVICES REGULATION  
BOARD OF EXAMINERS FOR INTERPRETERS FOR THE DEAF

3 CAPITOL HILL  
CONFERENCE ROOM 104  
PROVIDENCE, RHODE ISLAND

Wednesday, December 3, 2014  
3:30 PM

OPEN SESSION MINUTES

BOARD MEMBERS IN ATTENDANCE

Joseph Batiano, MA, Consumer Member  
Jonathan Brown Henry, CI, CT  
Dorothy Hodge, CI, CT

BOARD MEMBERS NOT IN ATTENDANCE

None

STAFF MEMBERS IN ATTENDANCE

Amy Coleman, Legal Counsel  
Donna Costantino, Chief, Office of Health Professionals Regulation  
Arlene Hartwell, Board Manager  
Donna Valletta, Board Manager

OTHERS IN ATTENDANCE

Heather Anderson, Member of Public  
Mary Ellen Baxter Breen, CI, Member of Public  
Steven Florio, RI Commission on the Deaf and Hard of Hearing (RICDHH)

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Heather Niedbala, Member of Public  
Rosa Norberg, Paid Interpreter, RI Registry of Interpreters for the Deaf (RIRID)  
Holly St. Pierre, RICDHH  
Christine West, Paid Interpreter, RICDHH

1. Establishment of a quorum

A meeting of the Board of Examiners for Interpreters for the Deaf was held on Wednesday, December 3, 2014 at the Rhode Island Department of Health, Conference Room 104, 3 Capitol Hill, Providence, RI 02908. A quorum was established and the Open Session meeting was called to order at 3:37 PM on a motion by Jonathan Brown Henry and seconded by Joseph Batiano. Motion carried.

2. Presentation of the October 15, 2014 Open Session Meeting Minutes

Motion was made by Jonathan Brown Henry to accept the minutes as presented. Dorothy Hodge presented several corrections to the minutes. One correction was made to the minutes, however the minutes were not approved as the two board members who had attended the meeting did not agree -on proposed corrections. On a motion by Jonathan Brown Henry and seconded by Joseph Batiano, the board voted to proceed with the agenda.

3. Board Manager Report

- Arlene Hartwell announced the resignation of board member, Carol Fay.
- The 2015 meeting schedule was discussed.

4. New Business

- Agendas and Minutes
  - i. Donna Valletta informed the board about protocols surrounding agendas and minutes that were created with legal counsel to assure adherence to the Open Meetings Act.
- Election of Chairperson and Vice-Chairperson

- i. Jonathan Brown Henry nominated himself as Chairperson of the Board of Examiners for Interpreters for the Deaf. The board voted unanimously in favor.
  - ii. Jonathan Brown Henry nominated Joseph Batiano as Vice-Chairperson of the Board of Examiners for Interpreters for the Deaf. The vote was two in favor with one board member abstaining.
- Application Review Process
  - i. Jonathan Brown Henry nominated himself to be the Primary Application Reviewer. The board voted unanimously in favor.
  - ii. Joseph Batiano nominated Dorothy Hodge as the Secondary Application Reviewer. The board voted unanimously in favor.

5. Old Business

- The board voted to table agenda items a, b, and c, on a motion by Jonathan Brown Henry and seconded by Joseph Batiano, as these topics will likely be discussed at the Rhode Island Interpreters for the Deaf Quarterly Meeting on December 13, 2014 and may impact board actions relative to these items.

6. Public Comment

- Rosa Norberg, RIRID – Changes to Statute
- Mary Ellen Baxter Breen – Board progress

7. Adjournment

The next Board of Examiners for Interpreters for the Deaf meeting will be held Wednesday, March 25, 2014, at 3:30 PM at the Rhode Island Department of Health, Conference Room 104, 3 Capitol Hill, Providence, RI 02908. Motion was made by Jonathan Brown Henry and seconded by Joseph Batiano to adjourn at 4:29 PM. Motion carried.

Respectfully submitted,

Arlene Hartwell

Board Manager  
Office of Health Professionals Regulation